



*Avinashilingam*

Institute for Home Science and Higher Education for Women

*University*

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India.

**Minutes of the 101<sup>st</sup> Meeting of the Board of Management held on 10.1.2015  
at 10.00 a.m.**

**Members present:**

1. **Dr. (Mrs.) Sheela Ramachandran**  
Vice Chancellor - Ex Officio Chairperson
2. **Dr.M.V. Bharatha Lakshmi**
3. **Dr. K.P. Sankaran Unny**
4. **Dr. S. Subramanyan**
5. **Dr. (Mrs.) U. Jerinabi**
6. **Dr. (Mrs.) B.Neelavathy**
7. **Dr. (Mrs.) P. Ambiga Devi**
8. **Dr. (Mrs.) K.T. Geetha**
9. **Dr. (Mrs.) A. Kalaichelvi**
10. **Mrs.S. Radhadevi**
11. **Dr. (Mrs.) G.P. Jeyanthi**
12. **Dr. (Mrs.) P. Subashini**
13. **Dr. (Mrs.) A. Venmathi**  
Registrar i/c –Ex Officio Secretary

Dr. K. Gunasekaran and the Joint Director of Collegiate Education Mr. G. Jagadeesan expressed their inability to attend the meeting.

## 1. Vice Chancellor's Welcome and Address

The Vice Chancellor welcomed all the Hon'ble Members of the Board of Management and also the new member **Mrs.S.Radhadevi**, Associate Professor, Department of Food Science & Nutrition. The Board of Management placed on record its gratitude to **Mrs.S.Banumathy**, Associate Professor, Department of Chemistry, for her contributions in the **BoM** from **22.12.2012 to 22.12.2014**.

Thereafter, the activities of the University from **3.7.2014** to **9.1.2015** were presented by the Vice Chancellor. Some of the highlights of her report are as follows:

*a. University to develop e-content for PG Home Science & Food Science and Nutrition for national learning.*

The UGC had identified our University to co-ordinate the development of e-content.

The Board of Management appreciated the recognition and wished the team the very best.

*b. Recognition to institution by the NCC Directorate*

The Board of Management congratulated the two NCC ANOs and two NCC 5TN – Units for bagging the **Overall Best Institution Award – 2014** for 26 years, out of 27 years at the Coimbatore Zone level.

### *Other activities*

c.	No. of research & Consultancy Projects received	-	2
d.	Conference / Seminars / Workshops organized	-	3
	Beneficiaries	-	829
e.	Special Lectures organized	-	37
f.	International Conference organized	-	3
g.	Students Workshop organized	-	9
	Beneficiaries	-	1165
	Paper presenters	-	120
h.	Research Convention	-	1
i.	Association meetings	-	22
j.	i. International Conference attended	-	6
	ii. National Conference attended	-	5
	iii. National Seminar attended	-	12
	iv. National / Regional Workshop	-	9
k.	FDP / Training programmes attended by faculty	-	13
l.	Refresher / Orientation Course attended	-	6

m.	Publications		
	i. In-house Publications	-	5
	ii. Publications in International Journals	-	56
	iii. Publications in National Journals	-	9
	iv. International Proceedings	-	16
	v. National Proceedings	-	4
Dr.S.Subramanyan requested that this report also be presented as an Analysis in terms of Impact Factor,Citation Index, H-Index and others			
n.	Paper Presented in International – Conferences / Seminars	-	3
o.	Staff as Authors – Chapter in Books	-	3
p.	Visits Abroad	-	10
q.	Awards	-	7
r.	Staff appointed as Committee Members	-	8
s.	<b>Student's Achievements</b>		
	i. Technical Events	-	3
	ii. Awards and Recognitions to Students	-	10
	iii. Paper Presented / Oral Presentation / Poster Presentation / National Seminar	-	15
t.	Activities of NCC Unit	-	3
u.	Games, Sports and Athletics	-	15
v.	National Service Scheme (NSS)	-	5
w.	University Placements	-	72

The BoM suggested that the departments can give the details of placements of students and the percentage of students placed through graphical representation.

The Board of Management appreciated the laudable activities of the University and hoped that the University move towards more progressive initiatives.

## **2. Confirmation of the minutes of the previous meetings of the Board of Management**

**2.1.** The Minutes of the 99<sup>th</sup> meeting of the Board of Management held on **3.7.2014** circulated to all the members of the Board of Management was confirmed. Dr. K.P.S. Unny suggested that when Minutes are being sent, the Registrar may include a request, to send comments, if any, in the covering letter.

**2.2** The Minutes of the 100<sup>th</sup> meeting (Extraordinary Meeting) of the Board of Management held on **6.9.2014** had been circulated to all the members of the Board of Management regarding Results of Selection Committee meeting in various subjects held during **July and August, 2014.**

As per the Minutes, the Board of Management had approved the recommendations/results of all the Selection Committees of July and August, 2014. However, based on the letter received by the Vice Chancellor from the Chancellor, regarding the matter given in Pages 9 to 11 of the

Minutes of the 100<sup>th</sup> meeting of the BoM, the following discussions were held at the Board of Management meeting:

A correction in the notes of 101<sup>st</sup> Meeting of the Board of Management was pointed out by the Vice Chancellor. The Serial Numbers & Page Numbers of RTI letters dated 9.10.2014, indicated in 3<sup>rd</sup> para of Agenda 2.2, be changed to “*S.No. 20 & 21 of page 32 of the notes*”.

Regarding the entire matter detailed in **Agenda 2.2 pages 1-4** of the Notes of 101<sup>st</sup> Board of Management meeting, the following emerged after discussion:

The Board of Management opined that the Vice Chancellor had made a sequential and logical presentation of the procedure adopted for the selection of Direct Professor in Extension Education during the 100<sup>th</sup> meeting of the Board of Management held on **6.9.2014**. It was after several stages of the procedure and clarifications sought by the Board of Management that the **recommendation** of the Selection Committee was **approved** by the Board of Management. In the present meeting **Dr. K.P.S.Unny** further questioned whether, as per Chancellor’s letter dated **7.9.2014**, the University’s advertisement had specified the Category under which the application had to be made. The Registrar clarified that neither the advertisement, nor the details in the website had indicated any such restrictions. It was the UGC’s Guidelines which were specified.

**Dr.M.V. Bharatha Lakshmi** pointed out that proper procedures need to be followed to avoid RTI letters and future conflicts. She also pointed out that giving ‘background’ of the candidate as a reason may warrant unnecessary comments/queries. She expressed that as a Ministry of Human Resource Development representative on the Board of Management, she may be called upon to submit a report, if not procedural.

After detailed discussions, the members respectfully expressed the acceptance of the Hon’ble Chancellor’s views and decision on the matter.

Dr. P. Subashini enquired whether the Board of Management’s approval can be denied inspite of being convinced of the correctness of the procedures adopted by the Screening and Selection Committees. She opined that as per the Bye Law, the Chancellor has the power to “*modify, annul, reverse or remit any decision*” for **reconsideration**, *he/she may pass orders accordingly*”. She also expressed that this would be only if there was any incorrectness or illegality in the decision passed and the same has to be recorded as justification for the Board of Management’s denial of the once approved decision. These views were endorsed by the Board of Management members.

The Board of Management requested the Vice Chancellor to respectfully appraise the Chancellor on the following for consideration:

- i) the advertisement did not specify the category of eligibility of the applicant for the said post. It was as per UGC’s Guidelines only. Hence no distinction. It was for the Screening/Selection Committees to decide on the category.
- ii) the incorrect procedures adopted by the Screening/Selection/Board of Management may be made known for correction.

- iii) the powers of the Chancellor come with two provisos as indicated on page 4 of 101<sup>st</sup> Board of Management notes, which need to be adopted procedurally.

Hence, the candidate be informed of the decision and three months time be given for appeal. Dr. S. Subramanyan opined that candidates are not informed if 'not selected'. But in this case, the Minutes of the 100<sup>th</sup> Board of Management meeting indicates that the candidate is selected. Therefore, the Board of Management suggested that the provisos be adopted before deciding.

### **3. Action taken on the minutes of the previous meeting of the Board of Management held on 3.7.2014**

All action taken on resolution Nos.3.1, 3.3, 3.4, 3.6, 3.10, 3.11, 3.11.3, 3.11.4 to 3.23, 3.25, 3.29 have been noted.

<b>No.</b>	<b>Title of matter</b>	<b>Resolution of Board of Management</b>
3.2	Revision of pay scales of candidates selected by the Selection Committee for teaching posts in the Faculty of Engineering.	The members made a correction in the title of Agenda 3.2 as "Resolved to ratify the promotion and revision of pay scales of candidates selected by the Selection Committee for teaching posts in the Faculty of Engineering.
3.5.1	Ratification/approval of the requests of 11 faculty members for visits abroad	A correction in the action taken was made as "Ratified/Approved <b>as the case may be</b> "
3.7	Information of appointment of Dr. Hiranmai Yadav	The correction in action taken. Deletion of "appointment stands cancelled". Instead the "offer of appointment is withdrawn"
3.8	Constitution of Committee to study the rules for relaxation of cadre revision under CAS in the Department of Music	Regarding rules for relaxation of cadre revision under CAS in the Department of Music, the representation may be sent to UGC for consideration

<b>No.</b>	<b>Title of matter</b>	<b>Resolution of Board of Management</b>
3.9	Legal opinion for disclosing of marks under RTI Act	To delete "Legal opinion obtained stated approval for disclosing the marks of Screening and Selection Committee to UGC". Resolved to seek advice from UGC & Legal opinion.
3.11.2	Sanctioning the fund under SAP	The Board of Management suggested that the SAP department has to have a follow-up regarding the release of funds from the UGC
3.24	Approval for the Constitution of Committee to study the Guidelines for implementation of reservation policy for SCs/STs	The following to be deleted "Committee not yet constituted as per Board of Management's suggestion and process not initiated" Instead to mention "Committee constituted and process initiated".
3.26	Collaboration with Sardar Vallabhbhai Patel International School of Textiles and Management	As per Office Memorandum of Ministry of Human Resource Development, the proposal of collaboration dropped for the time being.
3.27	Processing of the appointment of Non-teaching staff through Direct Recruitment and promotion	The follow-up process of appointment of Non-teaching staff has to be initiated immediately
3.28	Approval for the minutes of 32 <sup>nd</sup> Finance Committee meeting held on 26.6.2014	The Board of Management condoned the action of including the entire outsource amount of Rs. 40 lakhs for the year 2014-2015 in Non-Plan Account and requested to place to auditors for consideration

No.	Title of matter	Resolution of Board of Management
3.30	Findings of the Appeal & Grievance Committee on the appeal given by Dr. K. Vasantha, Associate Professor, Lifelong Learning and Extension	The Board of Management resolved that based on the earlier decision of Board of Management (99 <sup>th</sup> BoM Minutes dated 3.7.2014), if legal opinion has not been obtained, then the University may immediately seek the opinion and clearance of the UGC directly.

#### **4. Action taken on the minutes of the Board of Management meeting held on 6.9.2014**

##### **4.1 Details of developments as given in 2.2 of page 1 of these notes, ie. 101<sup>st</sup> Board of Management.**

The offer letters dated **7.1.2015** have been given to the newly recruited candidates to join **on/before 22.1.2015** and also to the staff members under CAS promotion. However, the approval by Board of Management of selection of Dr. K. Vasantha as Direct Professor in Extension Education is pending as per Agenda 2.2.

##### **4.2 Nomenclature of designation of teachers under Self-financed/Insufficient/Temporary appointments against aided vacancies for the unqualified teachers.**

The discussions were initiated and the details given in item No.14.

#### **5. Appointments/Relieving/Resignations**

##### **5.1 Ratification of relieving of Dr. (Mrs.) Gowri Ramakrishnan, Former Registrar and appointment of Dr. (Mrs.) A. Venmathi as Registrar in-charge**

The Board of Management resolved to **ratify** the above relieving and appointment.

Dr. M.V. Bharatha Lakshmi suggested to advertise for the post of Registrar immediately in order to have a full-time Registrar for more efficient administration.

## 5.2 Ratification of the appointment of candidate selected by the Selection Committee for Non-teaching post in the Faculty of Engineering

The recommendation of the Selection Committee constituted to select candidate for the Non-Teaching post which met on **10.10.2014** was presented to the Board of Management as follows:

S.No.	<u>Name &amp; Designation</u>	<u>Community</u>	
1.	<b>Ms. S. Priyanka, SSLC</b> Temp. Multi Task Worker Department of Science and Humanities	SC	Appointed on a consolidated salary of Rs.4,500/- p.m. wef 13.10.2014 F.N, not under any specific reserved category

It was resolved to **ratify** the above appointment.

## 5.3 Ratification of the appointment of candidates selected by the Selection Committee as Project Staff in the Project

The recommendations of the Selection Committee constituted to select candidates for the Project Staff which met on **16.09.2014, 19.09.2014, 8.10.2014 and 20.11.2014** was presented to the Board of Management as follows:

S. No.	Title of the Project with funding agency	Name of the Staff	Comm-unity	Pay w.e.f.	Principal Investigator
1	“Prevalence of metabolic syndrome among obese adolescent girls and impact of nutritional intervention and lifestyle modification” DST – SERB	<b>Ms. S. Sindhuja,</b> M.Sc. Project Fellow	OBC	Appointed on a consolidated salary of Rs. 12,000/-p.m. w.e.f.17.9.2014 F.N	Dr.C.A.Kalpana Associate Professor of FSN
2	“Efficacy of Nurturemate on Iron Status of Selected Rural Adolescent Girls (13-15 years) of Coimbatore ICMR	<b>Ms. K. Padhmini,</b> M.Sc. Project Fellow	BC	Appointed on a consolidated salary of Rs. 8,000/- + HRA 20% p.m. w.e.f.20.09.2014 F.N	Dr. V.Premala Priyadarshini Associate Prof. in FSMD
3	Design and Development of Computer Assistive Technology system for Differently abled Students DST - SERB	a. <b>Mrs. A. Sumi,</b> M.C.A., M.Phil Research Assistant b. <b>Mrs. S. Deepa,</b> M.C.A. Research Assistant	BC	Appointed on a consolidated salary of Rs.12,000/ p.m. w.e.f.24.11.2014 F.N	Dr. P.Subashini Professor of Computer Science



S. No.	Title of the Project with funding agency	Name of the Staff	Comm-unity	Pay w.e.f.	Principal Investigator
4	A comparative study of Osteoporotic ratio for the high prevalence of vitamin D deficiency between the sufficient and insufficient sunlight exposure of Postmenopausal women DST – WOS-A	<b>Ms. S. Anitha,</b> M.Sc. Principal Investigator	BC	Appointed wef 30.9.2014 with fellowship Rs. 20,000/-	Dr. S. Gayathri Devi Associate Professor Biochemistry as mentor

It was resolved to **ratify** the above appointments.

**5.4 Ratification of salary fixed in the pay band of Rs.37400-67000+GP 10000/- to Dr.M.Suriya, Librarian and permission to relieve her from 1.7.2014:**

The Board of Management suggested to fix the salary as Rs.30,000/- per month and relieve Dr.M. Suriya from the post after adjusting the amount for the notice period and other dues, if any.

**6. Visits Abroad**

**6.1 Ratification for the request of Dr.(Mrs.) R. Brindha, Professor and Head of the Department of Electronics and Communication Engineering, Faculty of Engineering to visit to USA.**

**6.2 Approval for the request of Dr. (Mrs.) B. Suganthi, Associate Professor of Biochemistry to avail earned leave to visit to Singapore.**

**6.3 Approval for the request of Dr. (Mrs.) V. Rajam, Professor of Economics to visit to USA and UK.**

**6.4. Approval for the request of Dr. (Mrs.) S. Visalakshi Rajeswari, Professor of Resource Management to avail earned leave to visit to Dubai.**

**6.5 Approval of the request of teaching staffs to participate and present a paper in the conference.**

**6.6 Ratification of the visit to Institute of Finance Management, Dar-Es-Salaam, Tanzania.**

The Board of Management resolved to **ratify / approve** the above visits.

It was suggested by the Board of Management that proper procedures and protocol be followed by the staff before availing the leave, and only by a note by the Head of the Department & Dean that the leave is “due and admissible”, the Vice Chancellor can sanction the same.

## **7. Information about collaboration with G. Kuppuswamy Naidu Memorial Hospital and Ganga Hospital, Coimbatore**

The Board of Management suggested to explore the possibilities for collaboration with multi-specialty hospitals located outside Coimbatore also and till that time, the admission for the programme may be dropped for fresh admissions in 2015-2016.

## **8. Information of letters from the UGC and other Government Organizations**

### **8.1 Letters on financial aspects**

#### **8.1.1 Production of Courseware e-content development for Postgraduate subjects**

The Board of Management was **informed** on the above as indicated in the notes.

### **8.2 Compulsory Courses**

#### **8.2.1 Information on B.Voc Programmes**

The Board of Management appreciated the commencement of the two UGC sponsored B.Voc. programmes. In principle, the Board of Management **resolved to approve** the guidelines framed by the Screening Committees, for these 2 programmes regarding recruitment of teachers. However, the eligibility criteria on subject qualifications should be framed by the respective Board of Studies.

### **8.3 Observance of Days**

#### **8.3.1 Swachh Bharat – Swasth Bharat Scheme**

#### **8.3.2 Spreading the message of Unity, Safety and Security on the Birth Anniversary of Sardar Vallabhbhai Patel**

#### **8.3.3 Observing International Students’ Day**

#### **8.3.4 Celebration of Good Governance Day**

The Board of Management was **informed** of the activities and initiatives by the University on the above.

### **8.4. Others**

The letters from UGC on other matters as follows were also shared with the Board of Management.

#### **8.4.1 On Marksheets**

#### **8.4.2 UGC regulations on CAS Promotions**

#### **8.4.3 Warning on activities of some unscrupulous persons**

#### **8.4.4. On Territorial Jurisdiction of Universities**

### **9. Re-evaluation / Resubmission of Ph.D. thesis**

The Board of Management authorized the Chairperson of the Academic Council to take decisions on comments received by the examiners.

The Board of Management also approved the following:

- a) If resubmitted, for revaluation to examiner then
  - i) an additional remuneration of 50% of the first remuneration may be paid to the examiner who evaluates the revised thesis.
  - ii) A fee of 50% of approved fees for valuation be collected from the research scholar additionally in such cases.
- b) If verified by viva voce examiner, then payment of Rs.1000/- per thesis be given, and Rs.1500/- be collected from candidate for the same plus administrative expenses.

### **10. Results of Examinations**

#### **10.1 Resolved to approve the results of the Ph.D. Degree Examinations held from 10<sup>th</sup> December, 2014 for the 3 scholars.**

#### **10.2 Overall Results of Odd Semester 2014-15**

Resolved to approve the results of the odd Semester examinations of 2014-2015.

### **11. Information about the appointment of Internal Auditors**

Thiru T. Ravichandran, Inspector of Local Fund Audit, was officially deputed as the Internal Auditor from **22.2.2012 to 21.8.2014**. He had not attended office in our University from **21.8.2014**, with oral advice from Local Fund Audit as per Finance Officer's information. The University was facing several difficulties in audit clearances. The Registrar wrote to the Regional Joint Director, Local Fund Department on **28.10.2014**. Thereafter, the Registrar i/c through her letter dated **11.11.2014** to the Director, Local Fund Audit, Chennai and the Vice Chancellor over phone requested for help. Accordingly, vide letter No. T1/02596/2014 dated **2.12.2014** the following arrangements have been made.

<b>S.No.</b>	<b>Name and Designation</b>	<b>Duration</b>
1	<b>Mr. T. Ganesan</b> Inspector	08.12.2014 to 23.12.2014
2	<b>Mrs. M. Bharathi Malar</b> Inspector	24.12.2014 to 09.01.2015
3	<b>Mr. S.A.Akbar Sherif</b> Inspector	12.01.2015 to 31.01.2015

However, as yet no full-time Internal Auditor has been appointed.

The Board of Management advised that a follow up on appointment of a full-time Internal auditor and an efficient Finance Officer was important to maintain finances of the University and for audit clearances. The matter to be taken up urgently.

## **12. Discussion on issue of Station Seniority of Dr. (Mrs.) R. Jeyagowri and Dr. (Mrs.) K. Manimozhi**

A correction was made in the notes on page 21, of denoting “Appendix 6” instead of Appendix 8.

The members of the BoM opined that it was the BoM which constituted the Sub-committee to look into the matter. Hence, procedurally and therefore, legally, the Sub-committee should submit the Report directly to the BoM. It was for the BoM to discuss on the above, and only after that the views of the Chancellor could be considered. The matter cannot be dropped right away without BoM’s discussion and decision. The BoM may consider or reject the findings of the Report, however, with due reasons.

The three members of the Sub-committee from the BoM also stated that the Report was prepared based on

- details and records provided by the Establishment section of the University.
- Government of India Rules and UGC’s Guidelines

Dr. K.P.S Unny opined that no authority could overrule the Government of India Rules.

The members also opined that, while they would like to consider the Report, yet, they were not clear on two aspects of the Chancellor’s letter.

- a. The statement of seniority of “Hence, it is clear that Dr.K. Manimozhi is senior to Dr. R. Jeyagowri”.  
Whether the seniority mentioned above was for “Overall seniority” or for “Station seniority” or for both.

- b. The dates of career positions of the two mentioned in the Chancellor's letter differed from that of the Sub-committee's Report. Hence, while respectfully acknowledging the Chancellor's views, the BoM authorized the Vice Chancellor to discuss with the Chancellor on:
  - i. placing the Report to the BoM for discussion and decision.
  - ii. clarification regarding the above quoted aspects.

The matter may be brought to the next BoM for discussion.

### **13. Decision on the date of relieving of Dr. G. Sudha**

The Board of Management resolved **to approve** the relief of Dr.G. Sudha from the closing office hours of the deputation period, i.e. **13.12.2013** and permitted to fill up the post at the earliest.

### **14. Steps taken by the University to work out an appropriate policy to maintain quality of teachers appointed**

The BoM was appraised of the policy adopted/to be adopted as indicated in the Notes.

Accordingly, the Board of Management resolved **to ratify** the policy, and **approve 14e**.

### **15. Legal matters related to the University**

The BoM members were informed about the following legal matters:

**15.1 W.P.No.30442/2014 and M.P.No.1 of 2014 of petitioner in both the petitions, Dr.B.Nalini Vs UGC and the Registrar.**

**15.2 Judgement of W P.No.1289 /2014 and MP.Nos.1 & 2 of 2014**

**15.3. CONT P(MD) No.1356 of 2014 in WP(MD). No.16388 of 2012 of petitioner S.Ramya Vs Thiru Vibhu Nair, Chairman TRB and Dr.Mrs.Gowri Ramakrishnan, Registrar.**

**15.4. O.S.No.1835 of 2014 in the court of District Munsif of Coimbatore of plaintiff Sangeetha Rajan Vs 8 defendants of which 3<sup>rd</sup> defendant is Vice Chancellor of our University.**

**16. The details of RTI letters received from various persons regarding some clarifications.**

Inclusions on the dates of the letters received by the University were mentioned as follows:

<b>S.No.</b>	<b>From</b>	<b>Letter No. &amp; Date</b>
1	<b>Mr.M.S.Manikesan</b> President Adidravidar Marumalarchi Association, Coimbatore	14.7.2014
2	<b>Mr.D.Suresh Kumar</b> Palakad	24.7.2014
3	<b>Mr.R.Velumani</b> No.13, Padmavathipuram 4 <sup>th</sup> Street, Gandhi Nagar (Po) Tiruppur – 641 603 Cell-9677702822	2.8.2014
4	<b>Ms.S.Ramya,</b> 210/A-3 Teacher's Colony main street Industrial Estate Karur Tk and District-639004	2.9.2014
5.	<b>Ms.M.Vani</b> Social worker 49, kalavikarai Kannigapuram Chennai – 600 0012	17.9.2014
6.	<b>Mr.B.Gobinath</b> Advocate No.344, (Old No.162) Thambu Chetty Street, Parrys Chennai – 600 001	
7.	<b>Mr.R.Venkatraman</b> Advocate No.344, (Old No.162) Thambu Chetty Street, Parrys Chennai – 600 001	
8.	<b>Mr.R.Murugan</b> Advocate No.344, (Old No.162) Thambu Chetty Street, Parrys Chennai – 600 001	17.9.2014
9.	<b>Mr.M.Ganesh</b> Advocate No.344, (Old No.162) Thambu Chetty Street, Parrys, Chennai – 600 001	

<b>S.No.</b>	<b>From</b>	<b>Letter No. &amp; Date</b>
10.	<b>Mr.E.Jemimarafam</b> Advocate (Old No.312A) Kamarajan Street Kakkanji Colony B-1 Block Vyasarpadi Chennai – 600 039	17.9.2014
11.	<b>Mr.V.Baskaran</b> Founder (Education Trust, 31 (old No.12/A) Madurai Street ,Vadivelu 1 <sup>st</sup> cross street, Perambur, Chennai - 600011	
12.	<b>Ms.B.Sheela Baskaran</b> Managing Trustree 31 (old No.12/A) Madurai Street ,Vadivelu 1 <sup>st</sup> cross street, Perambur, Chennai - 600011	17.9.2014
13.	<b>Mr.B.Gopinath</b> Educational Treasurer 31, (old No. 12/A) Madurai street, Vadivelu 1st Cross Street, Perambur Chennai – 600 011.	
14.	<b>Mr.B.Suresh</b> Educational Trust, 31, (old No. 12/A) Madurai street, Vadivelu 1st Cross Street, Perambur Chennai – 600 011.	
15.	<b>Ms.M.Sheela Kumari</b> Social worker, 49, Kalavaikarai Kannigapuram Chennai – 600 012	
16.	<b>Ms.Murali</b> Social worker, 49, Kalavaikarai Kannigapuram Chennai – 600 012	
17.	<b>Ms.M.Ammurani</b> Social worker, 49, Kalavaikarai Kannigapuram Chennai – 600 012	

<b>S.No.</b>	<b>From</b>	<b>Letter No. &amp; Date</b>
18.	<b>Mr.P.Nagarajan</b> Advocate No.20\11, Balaji Nagar, 4 <sup>th</sup> Street, Royapettah, Chennai – 600 014.	9.10.2014
19.	<b>Mr.Subash Manickam</b> Advocate Politan Colony, Kamaraj Nagar, West Avenue, Thiruvanmiyur, Chennai-600 041.	
20.	<b>Mr.V.Krishnasamy</b> Advocate No.55/9, 1 <sup>st</sup> Avenue Extension Indra Nagar Adayar, Chennai – 600 020.	9.10.2014
21.	<b>Mr.Muthuramalingam, D</b> Advocate Charu Illam No.10. Abdul Azeez Street T.Nagar Chennai – 600 041.	
22.	<b>Ms.S.Ramya</b> W/o S.Prabhu Door No. 210/A-3, Teachers Colony Main Street, Industrial Estate Karur District-639 004, Tamilnadu.	31.10.2014
23.	<b>Ms.S.Ramya,</b> Karur	Letter No. R.7-1/2014 (CPP- I/DU) dated 7.11. 2014
24.	<b>The President</b> Adidraavidar Marumalarchi Association Coimbatore-	Letter No. 9/245/2014 Rep SG dated 11.11.2014
25.	<b>Mr.V.Krishnasamy</b> Advocate No.55/9, 1 <sup>st</sup> Avenue Extension Indra Nagar Adayar, Chennai – 600 020. (Question asked not under RTI Act)	14.11.2014
26.	<b>Mr.A.Krishnakumar</b> Balaji Complex, West Cutcheri Street, Dharapuram-638 656. (Tirupur Dt)	17.11.2014



S.No.	From	Letter No. & Date
27	Mr.Moulana	Letter No. F.4-5/2014 (CPP-I) dated 25.11.2014
28.	Ms.S.Ramya W/o S.Prabhu Door No. 210/A-3, Teachers Colony Main Street, Industrial Estate Karur District-639 004, Tamilnadu.	26.11.2014
29.	Ms.R.Rajasekar, Advocate Green Drops, Flat No. S3 2 <sup>nd</sup> Floor, Sriburam Street, Okkiyam Thuraipakkam Chennai – 600097.	27.11.2014

The Board of Management was **informed** on the above.

**17. Approval of the appointment of Assistant Professor in Hindi under UGC Scheme for Upgradation of Hindi Department (upto 31.3.2017)**

S. No.	Name of the post	Application details as per advertisement dated 30.7.2014			Category	No. of posts	Name of the candidate	Remarks of the Selection Committee / Administrator
		No. Applied	No. eligible	No. attended				
1.	Assistant Professor of Hindi (UGC Scheme for Upgradation of Hindi Department upto 31.3.2017)	5	4	3	UR	1	Dr.M.Lekha B.Sc.,B.Ed., M.A.P.G.Dip. M.Phil.,Ph.D., NET	Selected

The Board of Management resolved **to approve** the above selection.

**18. Action to be taken for allegations against Mrs.K. Rajeswari, retired Lab. Assistant and for her retirement benefits**

The BoM resolved that the Enquiry Committee's Report needs to be placed to the Disciplinary Committee, based on whose report, proper Government of India procedures to be followed. Till such time only minimum pension as ratified may be given. To follow procedures immediately.

**19. Permission to approve Stepping up of pay of Senior Employees , if their salary is less than the Junior Employees**

The Board of Management permitted the University to explore and implement the rule of claiming the stepping up of pay of senior employees, for both teaching and non-teaching staff, wherever applicable, as per the G.O. DOPT's OM No. 4(3)-82 Estt.(P-I) dated 15.2.1983, No. 4/7/92-Estt.(Pay-I) dated 4.11.1993, No. 16-16/89-Estt. (Pay-I) dt. 29.3.1993, No. 35034/1/97 Estt. (D) dated 4.12.2012.

**20. Approval for the request of Mrs.C. Padmavathi, Associate Professor of Food Service Management and Dietetics to avail earned leave to visit Dallas, USA**

The Board of Management resolved to **approve** the above request.

The meeting came to end proposing vote of thanks to the Chairperson of the Board of Management and to the members.