



Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with 'A' Grade by NAAC. Recognised by UGC Under Section 12 B

Coimbatore - 641 043, Tamil Nadu, India

MINUTES OF HUNDRED AND EIGHTH (108TH) MEETING OF THE BOARD OF MANAGEMENT HELD ON 23.07.2018 AT 10.00 A.M. AT COIMBATORE

MEMBERS PRESENT:

1. Dr. (Mrs.) Premavathy Vijayan	Chairperson
2. Dr. K. Sundararaman	Member
3. Dr. G. Lokanadha Reddy	Member
4. Prof. K. Narahari	Member
5. Dr.(Mrs.)M.Chandramani	Member
6. Dr. Mary Cherian	Member
7. Dr. L. Jeyalakshmi	Member
8. Dr. (Mrs.) N. Vasugi	Member
9. Dr. (Mrs.) T. Geetha	Member
10. Dr. (Mrs.) M.I. Afthab Begum	Member
11. Mrs. E. Shanthi	Member
12. Dr. (Mrs.) M. Chandravathana	Member
13. Dr. (Mrs.) S. Kowsalya	Ex-officio Secretary
14. Dr. (Mrs.) K. Manimozhi	Controller of Examinations i/c, invitee

The meeting started at 10.00 a.m. with prayer.

ITEM 1/BoM 2018/I

The Chairperson of the Board of Management, Vice Chancellor Dr. (Mrs.) Premavathy Vijayan welcomed all the Board of Management members especially the MHRD Nominee Dr. Veera Somaiah for accepting to be the representative of MHRD for Board of Management of this Institute. The Vice Chancellor recorded her sincere thanks to Dr S.C. Sharma, former Board of Management member for his whole-hearted contributions to the growth and development of this Institute.

The Vice Chancellor presented the activities, achievements and celebrations carried out in the Institute from the date of last Board of Management.

All the members of the Board of Management congratulated the faculty and students for their contributions and achievements.

ITEM 2/ BoM 2018/I

To confirm the minutes of the previous meeting of the Board of Management.

The minutes of the 107th meeting of the Board of Management held on 18.10.2017 was confirmed.

ITEM 3/ BoM 2018/I

To consider the action taken on the Minutes of the 107th meeting of Board of Management held on 18.10.2017.

The Board of Management considered and resolved to approve the report of the Institute on the action taken of the 107th meeting of Board of Management held on 18.10.2017.

4. ACADEMIC AFFAIRS

ITEM 4.1/ BoM 2018/I: INFORMATION ABOUT THE COMMUNICATIONS FROM UGC

ITEM 4.1.1/ BoM 2018/I

Information on the inclusion of course module of Consumer Affairs at Under Graduate level as an elective course.

The Board of Management approved the information on inclusion of course module of Consumer Affairs at Under Graduate level as an elective course.

ITEM 4.1.2/ BoM 2018/I

Information on Consideration of starting an elective course related to Swachcha Bharat Abhiyan activities under Choice Based Credit System (CBCS) from the forthcoming summer session

The Board of Management approved the information on Consideration of starting an elective course related to Swachcha Bharat Abhiyan activities under Choice Based Credit System (CBCS) from the forthcoming summer session.

ITEM 4.1.3/ BoM 2018/I

Information on offering M.Phil. and Ph.D. programmes through distance learning mode as per UGC letter No. 4-1/2016 DEB/III dated 31.05.2017.

The Board of Management noted the information on offering M.Phil. and Ph.D. programmes through distance learning mode as per UGC letter No. 4-1/2016 DEB/III dated 31.05.2017.

ITEM 4.1.4/ BoM 2018/I

To consider the Degrees/Diplomas/Certificates awarded for programmes conducted by the Open and Distance Learning Institutions (ODL) through UGC's Public Notice F.No. 1-9/2018 (DEB-I) dated 23rd February, 2018.

The Board of Management noted the information and resolved to act as per the above UGC's Public Notice.

ITEM 4.1.5/ BoM 2018/I

To consider information on agenda points of the ensuing Civil Military Liaison Conference – needs to be allotted one seat in Professional Course particularly B.Ed. course

The Board of Management approved the information.

ITEM 4.1.6/ BoM 2018/I

Information on SWAYAM's MOOCs Courses UGC in its letter F. No. 1-8/2017 (SWAYAM Board) dated 1st May, 2018.

The Board of Management noted the information.

After hearing the Vice Chancellor's remarks on MOOCs courses, Board of Management members appreciated the four faculty members whose MOOC proposals were accepted and grants received for development. Further the Faculty of Education prepared MOOC courses for UG and in general more than 4000 students enrolled for the courses from all over India.

ITEM 4.2/ BoM 2018/I

To consider and approve the Ph.D. Results from 15th February, 2018 to 13th July, 2018.

The Board of Management considered and resolved to approve the Ph.D. Results (Annexure A1).

ITEM 4.3/ BoM 2018/I

To consider and approve the minutes of the 38th Academic Council meeting held on 8th June, 2018

The Board of Management considered and resolved to approve the minutes of the 38th Academic Council meeting held on 8th June, 2018.

ITEM 4.4/ BoM 2018/I

To consider and ratify the revision of fee structure for all the programmes offered in the Institute from the academic year 2018-2019 & onwards.

The Board of Management considered and ratified the revision of fee structure for all the programmes offered in the Institute from the academic year 2018-2019 & onwards. (Annexure A2)

ITEM 4.5/ BoM 2018/I

To consider and ratify the increase in Admission Intake Capacity.

The Board of Management considered and ratified the increase in Admission Intake Capacity from the year 2018-2019 (Annexure A3).

ITEM 4.6/ BoM 2018/I

To consider the information about the Entry into Service Level Agreement for National Academic Depository (NAD)

The Board of Management considered and noted the information and approved the service level agreement.

5. ESTABLISHMENT

ITEM 5.1.1./ BoM 2018/I APPOINTMENTS/RESIGNATION

To consider and ratify the Extension of the appointment of Mr.N.Sridhar, B.Com., B.L., Legal Advisor with effect from 1.6.2018 for a period of three years on an honorarium of Rs. 50,000/- per annum.

The Board of Management considered and ratified the extension of the appointment of Mr.N.Sridhar, B.Com., B.L., Legal Advisor.

ITEM 5.1.2./ BoM 2018/I

To consider and ratify the appointment of Deans for various Schools.

The following staff members were appointed as Deans for various Schools:

S.No.	Name and Designation	School	w.e.f.
1	Dr.(Mrs.)P.R.Padma Dean and Professor and Head	School of Biosciences	14.5.2018
2	Dr.(Mrs.)K.Udaya Chandrika, Dean , Professor and Head	School of Physical Sciences and Computational Sciences	14.5.2018
3	Dr.(Mrs.)K.T.Geetha, Dean, Professor and Head	School of Arts and Social Sciences	14.5.2018
4	Dr.(Mrs.)S.Uma Mageshwari, Dean(i/c), Associate Professor	Student's Affairs	21.5.2018

The Board of Management considered and ratified the appointment of Deans.

ITEM 5.1.3./ BoM 2018/I

To consider and ratify the appointment of teachers as Heads of various Departments.

S.No.	Name and Designation	Department	w.e.f.
1	Dr.A.Thirumani Devi	Food Science and Nutrition	1.2.2018
2	Dr.P.R.Padma	Biochemistry	2.4.2018

The Board of Management considered and ratified the appointment of above Heads of departments.

ITEM 5.1.4./ BoM 2018/I

To consider and ratify the appointment of teachers for various positions/ responsibilities.

S.No.	Name	Designation	w.e.f
1	Dr.(Mrs.)K.Arulselvam Professor	Liaison Officer	15.5.2018
2	Dr.(Miss.)K.Manimegalai Professor	Implementation of Reservation Policy for SC/ST	15.5.2018
3	Dr.(Mrs.)U.Ratna Assistant Professor(SS)	Implementation of Reservation Policy for OBC	15.5.2018
4	Dr.(Mrs.)I.Elizabeth Shanthi Professor	Implementation of Reservation Policy for Minority Communities	15.5.2018
5	Dr.(Mrs.)V.Mrunalini Assistant Professor(SS)	Implementation of Reservation Policy for PWD & Ex- Servicemen	15.5.2018
6	Dr.(Mrs.)K.Udaya Chandrika, Dean, Professor and Head	Director of Computer Centre	21.5.2018

The Board of Management considered and ratified the above appointments.

ITEM 5.1.5./ BoM 2018/I

To consider and ratify the appointment of Staff members for smooth functioning of the Institute

S.No	Name	Designation	Period	
			From	To
1	Dr.A.Parvathi	Dean, Faculty of Science and Professor of Mathematics	01 .03 .2018	- 07.05.2018
2	Dr.P.Ambigadevi	Dean Faculty of Humanities and Professor of Economics	01 .05 .2018	- 05.05.2018
3	Dr.A.Venmathi	Dean Faculty of Community Education and Entrepreneurship Development	01 .05 .2018	- 05.05.2018

The Board of Management considered and ratified the above appointments.

ITEM 5.1.6./ BoM 2018/I

To consider and ratify the extension order given to Temporary Administrative Staff

S.No	Name of Staff	Department	Date of Appointment	Extended upto
1	Mr.S.Sardar Malik Temporary Administrative Officer	Chancellor Office	25.02.2018	24.02.2019
2	Dr. G.P. Jeyanthi Director (Research and Consultancy)	Institution	03.07.2018	02.07.2019
3	Dr.R.Annakodi Temp. Advisor in Education Department	Education	13.03.2018	12.03.2019
4	Dr.Dorothy Jaganathan	Co-ordinator, Self Financed Courses (Campus II)	23.06.2018	22.06.2019

The Board of Management considered and ratified the above Extension orders given.

ITEM 5.1.7./ BoM 2018/I

To consider and ratify the appointment of Director for Self Financing courses

S.No	Name of Staff	Designation	Period	
			From	To
1	Dr. S. Raja	Director, Self Financed Programmes – Campus II	18.06.2018	17.06.2019

The Board of Management considered and ratified the above appointment orders given.

ITEM 5.1.8./ BoM 2018/I

To consider and ratify the resignation of Dr. S.C. Sharma, Advisor with effect from 27.05.2018.

The Board of Management considered and ratified the resignation of Dr. S.C. Sharma.

ITEM 5.1.9./ BoM 2018/I

To consider and ratify the resigned/relieved staff members

The Board of Management considered and ratified the resigned/relieved staff members (Annexure E1).

ITEM 5.1.10./ BoM 2018/I

To consider and ratify the resigned/relieved Teaching and Non-Teaching staff members in the Faculty of Engineering

The Board of Management considered and ratified resigned/relieved Teaching and Non-Teaching staff members in the Faculty of Engineering (Annexure E2)

ITEM 5.1.11./ BoM 2018/I

To consider and ratify the relieved Temporary Non-Teaching Staff members.

The Board of Management considered and ratified the relieved of Temporary Non-Teaching Staff members (Annexure E3).

ITEM 5.1.12./ BoM 2018/I

To consider and ratify the resigned/relieved Project staffs in various Projects.

The Board of Management considered and ratified the resigned/relieved Project staffs in various Projects (Annexure E4)

ITEM 5.2.1./ BoM 2018/I

To consider and ratify the appointment of Temporary Teaching Staff

The Board of Management considered and ratified the appointment of Temporary Teaching Staff (Annexure E5).

ITEM 5.2.2./ BoM 2018/I

To consider and ratify the appointment of candidates selected by the Selection Committee for temporary Teaching and Non-Teaching posts in the Faculty of Engineering

The Board of Management considered and ratified the appointment of candidates selected by the Selection Committee for temporary Teaching and Non-Teaching posts in the Faculty of Engineering (Annexure E6)

ITEM 5.2.3./ BoM 2018/I

To consider and ratify the appointment of temporary Non-teaching Staff members for various categories in different departments

The Board of Management considered and ratified the appointment of temporary Non-teaching staff members. (Annexure E7)

ITEM 5.2.4./ BoM 2018/I

To consider and ratify the appointment of candidates selected by the Selection Committee as Project staff under the ICSSR,DST-WOS-A and DST.

- I. **Eyepad-a dynamic Braille e-book reader with OCR – DST-WOS-A** - Department of Computer Science – Dr.V.Radha – Project Guide.

Sl. No.	Name of the staff & Qualification	Community	Date of Joining
1	Ms.D.Kavitha M.C.A., M.Phil., Principal Investigator	BC	Appointed on a Salary of Rs.40,000/- p.m. with effect from 8.12.2017 forenoon

- II. **Effect of value added millet flakes on weight management and stress level of selected obese women - DST** - Department of Food Service Management & Dietetics and Biochemistry, Biotechnology and Bioinformatics – Dr. R. Radha , PI and Dr.K.Kalaiselvi, Co-PI.

Sl. No.	Name of the staff & Qualification	Community	Date of Joining
1	Dr.(Mrs.)K.Vallikkannu, M.Sc., M.Phil.,Ph.D.,CSIR-NET., Temporary Senior Research Fellow	BC	Appointed on a Salary of Rs. 28,000/-+ 20% HRA /- p.m. with effect from 1.2.2018 forenoon

- III. **Access and Utilisation of Pradhan Mantri Fasal Bima Yojana (PMFBY) Scheme – A Micro Level Study among Farm Strata in the Selected Districts of Tamil Nadu - ICSSR** - Department of Commerce – Dr. P. Shanthi, PI.

Sl. No.	Name of the staff & Qualification	Community	Date of Joining
1	Ms.S.Sangeetha M.Com., Temporary Research Assistant	MBC	Appointed on a Salary of Rs. 13,000 /- p.m. with effect from 24.04.2018 forenoon

The Board of Management considered and ratified the above appointment of candidates.

ITEM 5.3/BoM 2018/I

Information on the Teaching staff members retired on Superannuation

S.No.	Name	Date of Retirement
1	Dr.Chitra Prakash	31.10.2017 A.N.
2	Dr.V.Rajam	31.1.2018 A.N.
3	Dr.Vasantha Bharadwaj	31.1.2018 A.N.
4	Dr.A.Parvathi	28.2.2018 A.N.
5	Dr.R.Annapurani	31.3.2018 A.N.
6	Dr.P.Ambigadevi	30.4.2018 A.N.
7	Dr.A.Venmathi	30.4.2018 A.N.
8	Mrs.S.Radhadevi	31.5.2018 A.N.
9	Dr.S.Annapoorani	31.5.2018 A.N.

The Board of Management noted the information.

ITEM 5.4/BoM 2018/I

To consider and approve the promotion of staff members from Associate Professor (Stage 4) to Professor (CAS) (Stage 5).

S.No	Name and Designation	Department	Existing post	Post applied for Promotion	Date w.e.f.		Remarks
					Individual Claim	Recommended by Selection Committee	
1	Dr.S.UmaMageshwari	Food Service Management and Dietetics	Associate Professor	Professor	23.10.2011	4.11.2016	Recommended
2	Dr.V.Premala Priyadharsini	Food Service Management and Dietetics	Associate Professor	Professor	27.10.2016	6.1.2017	Recommended

The Board of Management considered and approved the promotion of staff members from Associate Professor (Stage 4) to Professor (CAS) (Stage 5).

ITEM 5.5/BoM 2018/I

To consider and ratify the sanction of Transport Allowance (Ref: Swamy's – FR & SR, Part II) to the employees who attend duty for one day in a calendar month, w.e.f. 1.8.2017.

The Board of Management considered and ratified the sanction of Transport Allowance (Ref: Swamy's – FR & SR, Part II) to the employees who attend duty for one day in a calendar month, w.e.f. 1.8.2017.

ITEM 5.6/BoM 2018/I

Information about the Clarification received from UGC regarding the Child Care Leave (CCL) letter No. F. 3-2/2006 (Admn.I/A&B) dated 10.06.2018

The Board of Management noted the clarifications given by UGC on CCL.

ITEM 5.7/BoM 2018/I

Information about the Implementation of 7th pay Commission salary and its arrears for all Teaching and Non-teaching staff members.

The Board of Management noted the information.

ITEM 5.8/BoM 2018/I

Information about the Clarification requested from UGC regarding the sanction of Ph.D. incentive increments to Selection Grade Lecturers redesignated as Associate Professors from 2006.

The Board of Management members noted the information and suggested to act as per the clarifications to be received from UGC in this regard.

ITEM 5.9/BoM 2018/I

To consider the change of nomenclature for the existing standalone posts ' Artist cum photographer' modified as "Photographer" and 'Film Operator' to "AV Technician".

The Board of Management considered and resolved to get concurrence from the UGC regarding the change of nomenclature for the above mentioned posts.

ITEM 5.10/Board of Management 2018/I

To consider and ratify/approve the visits abroad by the teaching staff.

The Board of Management considered and ratified/approved the visits of staff members to foreign countries on personal & official reasons (Annexure E8)

6. FINANCE

ITEM 6/BoM 2018/I

To consider and approve the minutes of the 37th Finance Committee meeting held on 14.02.2018.

The Board of Management members considered and approved the minutes of the 37th Finance Committee meeting held on 14.02.2018.

ITEM 7/BoM 2018/I

To consider and ratify the re-constituted Committees as per norms.

- Board of Management
- Planning and Monitoring Board
- Academic Council
- IQAC Core Committee and IQAC Members
- Institutional Human Ethics Committee and
- Institutional Animal Ethics Committee
- Research Advisory Committee
- Anti-ragging Committee
- Student Council (2018-2019)

The Board of Management considered and ratified the above re-constituted Committees as per norms.

ITEM 8/BoM 2018/I

Information about the National Assessment and Accreditation Cycle

The Board of Management noted the information.

ITEM 9/BoM 2018/I

Information about the Core Values of the Institute

The Board of Management noted the information.

ITEM 10/BoM 2018/I

Information about the National Board of Accreditation (NBA)

The Board of Management members appreciated the efforts taken by the stakeholders for the growth of the faculty of Engineering and expressed their wishes to get the NBA for all the five courses. A special note of appreciation was recorded for Dr. S.C. Sharma and Dr. S. Jagannathan for their guidance.

ITEM 11/BoM 2018/I

To consider the ratification of Construction of new Buildings at Campus II

The Board of Management members considered, ratified the construction of new Buildings at Campus II and appreciated the Institution's authorities, for proper provision of infrastructural facilities for all the students.

ITEM 12/BoM 2018/I

Information on the appointment of Deputy Registrar with effect from 13.9.1991 based on the UGC's acceptance of Eighth Plan Proposal.

The Board of Management members noted the information.

ITEM 13/BoM 2018/I

Information about the order of suspension issued to Dr. S. Thilagamani, Assistant Professor (SG), Department of Food Service Management and Dietetics

The Board of Management members noted the information.

ITEM 14/BoM 2018/I

To consider and approve the Award of CAS to 13 Teaching staff members with retrospective effect as per the remarks of Local Fund Audit in 2018.

S.No.	Name of the Staff	Department	Selection Committee Date	Date of Eligibility for Professor(CAS) w.e.f.
Professor(CAS)				
1	Dr.R.Annakodi	Education	24.4.2018	22.12.2013
2	Dr.N.Vasugi		22.12.2013	
3	Dr.D.Geetha	Commerce	27.4.2018	22.12.2013
4	Dr.P.Santhi		22.12.2013	

5	Dr.R.Jeyagowri	Resource Management	27.4.2018	22.12.2013
6	Dr.K.Manimozhi			22.12.2012
7	Dr.S.Kalamani	English	27.4.2018	22.12.2013
8	Dr.V.Janaka Maya Devi	Music	27.4.2018	23.12.2014
9	Dr.Vasantha Bharadwaj			29.8.2017
10	Dr.N.Krishnaveni	Zoology	24.4.2018	22.12.2012
11	Dr.A.Kalaichelvi	Mathematics	24.4.2018	22.12.2013
12	Dr.Sudamani Ramasamy			22.12.2013
Associate Professor (CAS)				
13	Dr.M.Chandravathana	Education	24.4.2018	12.2.2016

The Board of Management considered and approved the Award of CAS to 13 Teaching staff members with retrospective effect.

ITEM 15/BoM 2018/I

Information about the Filling up of Teaching and Non-teaching Vacant posts

The Board of Management noted the information.

ITEM 16/BoM 2018/I

To consider and ratify the award of MACP Scheme for the Non-teaching staff

The Board of Management considered and ratified the implementation of MACP given to Dr. G. Geetha and Mrs. R. Sudha.

The Board of Management suggested to get approval from the UGC in the case of Senior System Analyst and System Administrator for sanction of MACP.

ITEM 17/BoM 2018/I

To consider and approve the Bye-Laws of the Institute amended as per the UGC (Deemed to be Universities) Regulations, 2010, 2014, 2015 & 2016.

The Board of Management considered and approved the Bye-Laws of the Institute amended as per the UGC (Deemed to be Universities) Regulations, 2010, 2014, 2015 & 2016.

ITEM 18/BoM 2018/I

To consider and approve the Policies framed in Research Policy, Plagiarism Policy, Consultancy Policy, Maintenance Policy, IT Policy, Library Manual, IPR Policy, Innovation and start-up Policy

The Board of Management considered and approved the above framed policies and manual.

ITEM 19/BoM 2018/I

Information about the UGC Regulations on Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education, 2018 – Gazette of India: Notification dated 18.07.2018

The Board of Management noted the information and resolved to approve the implementation of above UGC Regulations 2018 as per directions of UGC.

“VALID SUGGESTIONS GIVEN BY THE BOARD OF MANAGEMENT MEMBERS TO MEET THE CHALLENGES IN HIGHER EDUCATION”

Dr. Veera Somaiah

- Suggested to publish research papers in scopus/UGC listed journals instead of paid-Journals.
- Advised to ensure whether all the students who were placed through placement cell take up their appointments.

Dr. K. Sundararaman & Dr. Lokanatha Reddy

- Urged the Institute to train students in skill based courses.
- For Costume Designing, the institute can function as Training Institute and get approval from Council and Ministry of Textiles.
- Flexibility should be given in CBCS.
- Consultancy should be offered from departments using equipments available.

Dr. L. Jeyalakshmi

- Education should be reformed based on Economic Survey and Education policy.
- Bring awareness among students to face challenges of the community.
- Public finance should be utilized by appointing a task force team.

Dr. Mary Cherian

- Instead of Tally software, Excel should be given for better employment in companies.
- Engineering faculty should come forward to offer many courses in Swayam platform

Dr. Veera Somaiah, Dr. Lokanatha Reddy and Dr. K. Sundararaman

The fee structure of students both in aided and self financed programmes is very less and to be enhanced especially for self financed programmes.

Dr. M. Chandramani

The fee structure should be raised very slowly and only if needed, since many students studying in this Institute belong to poor socio economic class.

Suggestions by all the External members

Seek well placed Alumni to fund/sponsor students in their own discipline.

The Chairperson has thanked and assured for the implementation of all the above valid suggestions rendered by the honourable Board of Management members.

Registrar (Ex-Officio Secretary) proposed the vote of thanks to the Honourable Chairperson and members of the Board of Management.

