

**Minutes of the 31<sup>st</sup> Meeting of the Finance Committee held on  
26.07.2013 at 3.00 p.m**

The 31<sup>st</sup> Finance Committee Meeting was held at 3.00 p.m. on 26.07.2013 at the Board of Management Chamber and the following persons participated.

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| 1. Dr. (Mrs.) Sheela Ramachandran<br>Vice Chancellor  | Chairperson                             |
| 2. Mrs. Sowmya Srinivasan<br>Dy. Registrar (Accounts)<br>National Institute of Technology<br>Trichy | MHRD Representative<br>Leave of absence |
| 3. Dr.S. Subramanian<br>Former Vice Chancellor<br>Bharathiar University                             | Member                                  |
| 4. Sri.R. Somasundaram<br>Velumani Engineering Industry<br>Coimbatore                               | Member                                  |
| 5. Mr. T.S. Swaminathan<br>Correspondent of VAT Matriculation<br>School, Tirupur                    | Member                                  |
| 6. Dr. (Mrs.) Gowri Ramakrishnan<br>Registrar   | Member                                  |
| 7. Mr.S. Sardar Malik<br>Finance Officer  | Non Member<br>Secretary                 |

The Finance Committee Meeting was started with prayer by invoking the blessings of the Almighty for the development of the Institution.

The Finance Officer welcomed the Chairperson and the other members of the Finance Committee.

The Chairperson began with the positive note by appreciating the role of the Finance Officer who is to retire from service on 31<sup>st</sup> July 2013 and all the Finance Committee members agreed with the views of the Chairperson and congratulated the Finance Officer for his performance.

The Finance Officer thanked everyone for their co-operation. Then the Chairperson asked the Finance Officer to present the Agenda for the meeting.

Agenda:1

Confirmation of the Minutes of the 30<sup>th</sup> Finance Committee

The Finance Officer briefly explained the action taken in the Minutes of the previous meeting of the Finance Committee.

The Finance Committee Members agreed with the decision of the Board of Management held on 15.07.2013 (item 3.7/page7) to write to UGC for retention of Pension surplus Fund for "Students/Staff Welfare Fund" in order to encourage student/staff/ Research activities for by allowing stipend /fellowship from the Students/Staff Welfare Corpus Fund.

In respect of pending Audit Objections relating to previous years from 1995-96 the Finance Committee members reiterated to settle the objections early and the objections which could not be settled may be listed out and circulated to the Finance Committee members to take a decision on them.

Agenda: 2

Approval of Non Salary Expenditure for 2011-12 under Non Plan

The actuals for 2011-12 under Non Plan Account including Non Salary Expenditure of Rs.454.81 Lakhs was already approved by the Finance Committee in its 30<sup>th</sup> Meeting held on 11.01.2013. But the UGC has restricted the Non Salary component at Rs.400 lakhs in Revised Budget Estimate approval for 2012-13.

The Finance Officer explained to the Finance Committee members about the necessity to incurred Non salary expenditure especially repair and maintenance work which has been carried out for Rs.106.39 lakhs in the campus for the visit of NAAC Team for reaccreditation. The essential repairs and Maintenance work carried out also contributed to the award of 'A Grade' by NAAC.

Besides, the Non salary component for 2012-13 was arrived at Rs.475 Lakhs only by taking into account of actual expenditure in 2011-12

The UGC was already requested to approve the actual expenditure and revise the Closing Balance for 2011-12 in our letter dated 03.04.2013

The Finance Committee members asked the Finance Officer and the Registrar to appeal to the UGC authorities during their proposed visit on 29<sup>th</sup> July 2013 with a request letter. All the Finance Committee members endorsed this view and approved the actuals at Rs.454.81 Lakhs for 2011-12

**Agenda 3**

**Approval of 2012-13 Actuals for Non Plan Account**

The Actual Expenditure for 2012-13 under Non Plan Account was examined in detail with UGC Revised Budget Estimate for 2012-13 and the Finance Committee approved the actuals for 2012-13 which was within over all Revised Budget Estimate approved by UGC

**Agenda: 4**

**Approval of Revised proposals to be sent to UGC as per XIIth Plan Allocation**

The UGC's allotment of XII th Plan grant and the conditions stipulated was discussed in a detailed manner. The Chairperson gave a vivid picture of earlier proposals sent by the University, the requirement of salary grant separately for the XI th Plan filled up Teaching Posts and proposed requirement

of Teaching and Non Teaching Staff to be filled up drawing XII th Plan and their salary requirement. A Review Committee has also been constituted to monitor the effective implementation of proposals for General Development and Merged Schemes. The Finance Committee members agreed in total that the XII th Plan allocation will be insufficient for General Development and Merged Schemes and reiterated that separate salary grant to be claimed.

As agreed, two proposals one for Salary component and another for General Development and Merged Schemes will be sent to UGC for consideration. A request letter for separate fund to salary components was also prepared and sent on 26.07.2013

#### Agenda 5

#### Implementation of Accrual Based Accounting from 2013-14 and E.Governance in Finance Section

The Finance Officer briefly explained the UGC's direction and the necessity of Accrual based Accounting System and the process under progress. The Chair person shared her views in bringing in uniform Accounting procedure. All Finance Committee members desired to have Balance Sheet to find out the Financial Status of our Institution.

The benefits of E- governance was highlighted and Finance Committee approved the process of Implementation of ABAS from 2013-14 and E Governance in Finance/Accounting

Agenda : 6

T.D.S on Retirement benefits

As Table Agenda the communication received from UGC vide Lr.No.F1-2/2011 (DV)dt04.04.2013 about the status of Deemed University employees to avail TDS Rebate on par with Central Government Staff was discussed. The Director of Local Fund Audit vide Lr. ADU/L.F Audit/2010-11 para56 dt. 12.07.2013 has been addressed to settle the audit objection based on the clarification received from UGC.

Pending receipt of final reply from Director Local Fund Audit Department, The Finance Committee members advised to follow TDS rules if there is any claim from retired employees.

**Agenda : 7**

**Revolving Fund for HBA,**

As Table Agenda the Finance Officer explained the operation of Revolving Fund of Rs.95 Lakhs sanctioned by UGC during 1997-2004 for sanction of House Building Advance to University employees.

HBA was sanctioned to the tune of Rs.48.54 Lakhs for 14 staff upto 2005-06 and now there are no takers for HBA from the Revolving Fund. Hence the Finance Committee members agreed for the refund of unspent balance along with the accrued interest to UGC.

It was also decided that the instalment amount alongwith interest to be recovered from the staff may be sent to UGC separately on every quarter.

At the end of the meeting, the Finance Committee members and chairperson once again thanked the Finance Officer for his effective role in the University Finance Administration and conveyed their best wishes.

The Finance Officer thanked the Chairperon and other Finance Committee members for their participation; valuable suggestion and best wishes.