Self appraisal report for Year (2021-22)

Auditor Agency: Dr Mrs R Parimala

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Avinashilingam Institute for Home Science and Higher Education for Women

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://avinuty ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf Page No: 1 htt ps://avinuty.ac .in/maincamp us//uploads/rti _files/Bye%20 laws.pdf Page No: 1		1.28	https://avinuty.ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf htt ps://avinuty.ac .in/maincamp us//uploads/rti _files/Bye%20 laws.pdf
1.1.2	Head of the organization	Fully Met	1.28	1.28	Vice Chancellor	Fully Met	1.28	The details need to upload on the website
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://drive.g oogle.com/file d/18agt1aFqD yKTdPmRtng		1.28	https://avinuty. ac.in/maincam pus//uploads/r ti_files/MOA%

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					5BKhXFoHtZg oh/view?usp= sharing https:/ /avinuty.ac.in/ maincampus// uploads/rti_file s/MOA%2020 19.pdf Page No: 4 & 5			202019.pdf
1.1.4	Function and duties	Fully Met	1.28	1.28	https://avinuty.ac.in/maincam pus//uploads/r ti_files/Bye%2 Olaws.pdf Page No:106 https://avinuty.ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf Page No: 5 &	Fully Met	1.28	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 Olaws.pdf Page No:106 https://avinuty. ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf Page No: 5 &
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://avinuty.lac.in/maincam pus/uploads/h ome/Organogr am.pdf	Fully Met	1.28	https://avinuty. ac.in/maincam pus/uploads/h ome/Organogr am.pdf Detailed organisational structure for the lower level of the

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								organisation, that is, below the level of the HOD, should be added.
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://avinuty ac.in/maincam pus/index.php ?/genesis as per the UGC Regulations 2010 - 2019 h tps://avinuty.a c.in/maincamp us//uploads/rti _files/Bye%20 laws.pdf Page No: 58 - 78, 102-105	t O	1.28	https://avinuty. ac.in/maincam pus/index.php ?/https://avinu ty.ac.in/mainc ampus//uploa ds/rti_files/By e%20laws.pdf
1.2	Power and duties of its officers and employee	es[Section 4(1	l) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://avinuty ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf Page No: 19 25 https://avin uty.ac.in/main campus//uplo ads/rti_files/B ye%20laws.pd	-	1.54	ttps://avinuty.a c.in/maincamp us//uploads/rti _files/MOA%2 02019.pdf http s://avinuty.ac.i n/maincampu s//uploads/rti_ files/Bye%20l aws.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					f Page No : 47-53			
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://avinuty ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf Pag e.No:102-105		0	Relevant information need to be disclosed on the website
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	as per the UGC Regulations 2010 - 2019	Not Met	0	Relevant information need to be disclosed on the website
1.2.4	Exercised	Fully Met	1.54	1.54	By the Vice Chancellor, Registrar and all the other officers	Partially Met	0.77	The information needs to be disclosed on the website
1.2.5	Work allocation	Fully Met	1.54	1.54	As per the duties allotted in Bye laws	Partially Met	0.77	Relevant information needs to be disclosed in the public portal
1.3	Procedure followed in decision making proce	ss [Section 4	(1)(b)(iii)]				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Faculty-> Heads of the Departments - >Deans->Reg strar -> Vice Chancellor		0.77	Relevant information needs to be disclosed in the public portal
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://avinuty	Fully Met	1.54	https://avinuty.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ac.in/maincan pus//uploads/i ti_files/MOA% 202019.pdf Page No:21	ſ		ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf Page No:21
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://avinuty ac.in/maincan pus//uploads/i ti_files/MOA% 202019.pdf Page No: 21 & 22	<u>י</u>	1.54	https://avinuty. ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://drive.g oogle.com/file d/1cD9rY1qg AHjqtk65IsNY A3feonbYFQk X/view?usp=s haring	/	0	Time Limit for decision making need to be disclosed
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://avinuty ac.in/maincan pus/uploads/h ome/Organog am.pdf	ו	1.54	https://avinuty. ac.in/maincam pus/uploads/h ome/Organogr am.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://avinuty ac.in/maincan pus//uploads/i ti_files/MOA% 202019.pdf Page No 4 - 6		1.54	https://avinuty. ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	as per the	Not Met	0	Relevant

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					UGC Regulations 2010 - 2019			information needs to be disclosed in the public portal
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://avinuty ac.in/maincam pus//uploads/i ti_files/MOA% 202019.pdf Page No:19 - 25	1	1.54	https://avinuty. ac.in/maincam pus//uploads/r ti_files/MOA% 202019.pdf
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As and when need arises	Not Applicable	e 0	Not Applicable. It is an educational institution, as per norms the target will be achieved
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://avinuty ac.in/maincam pus/uploads/g rievance%200 ell/Grievance %20Redressa l%20Cell%20 Policy.pdf http s://avinuty.ac. n/maincampu s//uploads/aut horites/otherc		1.54	https://avinuty.ac.in/maincam pus/uploads/g rievance%20c ell/Grievance %20Redressa l%20Cell%20 Policy.pdf http s://avinuty.ac.i n/maincampu s//uploads/aut horites/otherc

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ommittee/Grievance%20Redressal%20Cell%20Committee.pdf https://docs.google.com/forms/d/e/1FAIpQLSccttviTdIQFc4x5-xKOZjPOCYwFaQMOuMdRrC1rci49_3KAQ/viewform	t /		ommittee/Grie vance%20Re dressal%20C ell%20Commit tee.pd
1.5	Rules, regulations, instructions manual and	records for di	schargin	a function		(b)(v)1		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://avinuty ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf http s://avinuty.ac. n/maincampu s//uploads/rti_ files/MOA%20 2019.pdf	Fully Met	1.92	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf http s://avinuty.ac.i n/maincampu s//uploads/rti_ files/MOA%20 2019.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	as per the UGC Regulations 2010 - 2019 h tps://avinuty.ac.in/maincampus//uploads/rti_files/Bye%20		0.96	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	laws.pdf https://avinuty ac.in/maincam pus//uploads/r ti_files/Bye%2 Olaws.pdf	n	1.92	.https://avinuty .ac.in/mainca mpus//upload s/rti_files/Bye %20laws.pdf
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92			eO	Avinashilinga m Institute for Home Science and Higher Education for Women Coimbatore is a unitary campus and has no affiliated colleges. Therefore, the employees are no transferred elsewhere. However, internal transfers of non-teaching employee transfer orders need to be uploaded

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								to the websites
1.6	Categories of documents held by the auth	ority under its o	control[Se	ection 4(1)((b) (vi)]			1
1.6.1	Categories of documents	Fully Met	3.85	3.85	Service Registers, Account records, documents related to Academics, E stablishments and Projects		1.93	It is necessary to indicate on the website the kinds of materials that are accessible to the public.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar	Fully Met	3.85	Relevant information needs to be disclosed in the public portal
1.7	Boards, Councils, Committees and other	Bodies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)	(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	www.avinuty.a		` ' ` ' -	www.avinuty.a c.in Links related to Name of Boards, Council, Committee etc Need to be provided in the self appraisal report
1.7.2	Composition	Fully Met	0.96	0.96	as per the	Fully Met	0.96	https://avinuty.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					UGC Regulations 2010 - 2019 https://avinuty.a c.in/maincampus//uploads/rti _files/Bye%20 laws.pdf Page No:42-47,58-7 8,91-94			ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf Page No:42-4 7,58-78,91-94
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	as per the UGC Regulations 2010 - 2019 https://avinuty.ac.in/maincampus//uploads/rti_files/Bye%20 laws.pdf Page No:42-47,58-78,91-94		0.96	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf Page No:42-4 7,58-78,91-94
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	as per the UGC Regulations 2010 - 2019 https://avinuty.ac.in/maincampus//uploads/rti_files/Bye%20 laws.pdf Page No:42-47,58-78,91-94		0.48	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 Olaws.pdf Page No:42-4 7,58-78,91-94 Information related Term/ Tenure of the committee

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								need to be uploaded on the website
1.7.5	Powers and functions	Fully Met	0.96	0.96	as per the UGC Regulations 2010 - 2019 h tps://avinuty.a c.in/maincampus//uploads/rti_files/Bye%20 laws.pdf Page No:42-47,58-78,91-94		0.96	https://avinuty. ac.in/maincam pus//uploads/r ti_files/Bye%2 0laws.pdf Page No:42-4 7,58-78,91-94
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Not all, Only some	Not Applicable	e 0	Only nominated member can attend the meeting
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Yes	Not Met	0	Relevant information needs to be disclosed in the public portal
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	www.avinuty.a c.in	Partially Met	0.48	www.avinuty.a
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://docs.g oogle.com/spr eadsheets/d/1 abg1gj0_fmtIF		3.85	https://avinuty. ac.in/maincam pus//uploads/r ti_files/authorit

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Ab8Aj3nmzC M4ci4t-Zs/edit ?usp=sharing &ouid=100126 71927118289 1572&rtpof=tr ue&sd=true	6		ies_rti.pdf http s://docs.googl e.com/spread sheets/d/1abg 1gj0_fmtIPAb 8Aj3nmzCM4 ci4t-Zs/edit?u sp=sharing&o uid=10012671 92711828915 72&rtpof=true &sd=tru It should be uploaded on the website
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://docs.g oogle.com/spr eadsheets/d/1 abg1gj0_fmtIF Ab8Aj3nmzC M4ci4t-Zs/edir ?usp=sharing &ouid=100126 71927118289 1572&rtpof=tr ue&sd=true		3.85	https://avinuty.ac.in/maincam pus//uploads/r ti_files/authorit ies_rti.pdf http s://docs.googl e.com/spread sheets/d/1abg 1gj0_fmtIPAb 8Aj3nmzCM4 ci4t-Zs/edit?u sp=sharing&o uid=10012671 92711828915 72&rtpof=true &sd=true It should be

r. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								uploaded on the website
1.9	Monthly Remuneration received by office	rs & emnlovees	including	system of	f compensatio	 n[Section 4/	1) (b) (x)1	life website
1.9.1	List of employees with Gross monthly	Fully Met	3.85	3.85	https://docs.g		3.85	https://docs.g
	remuneration	,	0.00		oogle.com/spi		0.00	oogle.com/spi
					eadsheets/d/1			eadsheets/d/1
					uoAJHME0hV			uoAJHME0h\
					IWELY7SuQS			IWELY7SuQS
					ZYJpHsLHQb			ZYJpHsLHQb
					eM/edit?usp=			eM/edit?usp=
					sharing&ouid=	=		sharing&ouid
					10012671927			10012671927
					1182891572&			11828915728
					rtpof=true&sd			rtpof=true&sd
					=true https://d			=true https://d
					ocs.google.co			ocs.google.co
					m/spreadshee	•		m/spreadshee
					ts/d/11zOdOS			ts/d/11zOdOS
					1YrHRBA0bL			1YrHRBA0bL
					PQdVp3afYZz	<u>z</u>		PQdVp3afYZ
					LLeM_/edit?u			LLeM_/edit?u
					sp=sharing&o			sp=sharing&c
					uid=10012671			uid=1001267
					92711828915			92711828915
					72&rtpof=true			72&rtpof=true
					&sd=true			&sd=true It
								should be
								uploaded on
								the website
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	as per the UGC	Not Met	0	ŀ
					Regulations			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					2010 - 2019			
1.10	Name, designation and other particulars of pu	ıblic informa	ation offic	ers[Section	n 4(1) (b) (xvi)]		
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	Dr.Mr.C.Durai manickam, Consultant Public Relations & PIO for RTI Di .(Mrs.)S.Kows alya, Registrar, First Appellate Authority		3.85	https://avinuty. ac.in/maincam pus//uploads/r ti_files/authorit ies_rti.pdf
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Avinashilinga m Institute for Home Science and Higher Education for Women, Coimbatore pro@avinuty.ac in Mob:94437 51141 Phone: 0422-2440241, 0422-2435550 registrar@avinuty.ac.in 9442338167 Phone: 0422-2440241		3.85	https://avinuty. ac.in/maincam pus//uploads/r ti_files/authorit ies_rti.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.11	No. Of employees against whom Disciplinary	action has b	oeen prop	osed/ take	n(Section 4(2))		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil (2021-2022)	Fully Met	3.85	Nil report need to be uploaded on the website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil (2021-2022)	Fully Met	3.85	Nil report need to be uploaded on the website
1.12	Programmes to advance understanding of R	ΓI(Section 26	5)					
1.12.1	Educational programmes	Fully Met	1.92	1.92	i) In M.A Political Science Syllabus, Paper 20MPOC08 Unit 5 https://a vinuty.ac.in/m aincampus/up oads/syllabus/ political/MA_2 020- 21.pdf Page.No: 13 ii) In M.com. Syllabus, Paper 20MCOC17 Unit 5 https://a vinuty.ac.in/m aincampus/up oads/syllabus/ commerce/M	l '	1.92	www.avinuty.a

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					COM%20202 0-2021.pdf Page.No: 32-33 iii) eTraining programme on "Right to Information Act 2005" organized by National Productivity Council —Regional Directorate, Jaipur on 19.07.2021 to 20.07.2021			
1.12.2	Efforts to encourage public authority to participation in these programmes	eFully Met	1.92	1.92	Given in the website www. avinuty.ac.in, Circular uploaded in the website	Fully Met	1.92	www.avinuty.a c.in
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://drive.g oogle.com/file d/1K8JIETGJ B3zfjcbCBSY KI-FUgC-oH-F D/view?usp=s haring	, , , , , , , , , , , , , , , , , , ,	1.92	https://drive.g oogle.com/file/ d/1K8JIETGJ B3zfjcbCBSY KI-FUgC-oH-P D/view?usp=s haring
1.12.4	Update & publish guidelines on RTI by the Public	Fully Met	1.92	1.92	https://avinuty	.Not Met	0	The required

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	Authorities concerned				ac.in/maincam pus/uploads/rt i_files/rtiact20 05.pdf			details is missing on the website
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt.	15.4.2013]					'
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	NA	Not Applicable	·0	
Total			100	100		88	68	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, prop	osed exp	enditure a	nd reports on	disbursement	s made e	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring	,	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring	,	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring	,	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://drive.g oogle.com/file d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring	Fully Met	10.00	https://drive.g oogle.com/file/ d/1QC0ct2ELj bwYKlkcfy5-a x_7L_vokbQP /view?usp=sh aring
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://avinuty ac.in/maincam pus//uploads/r ti_files/finance %20commitee /44th%20FC% 20Minutes.pdf		10.00	https://avinuty. ac.in/maincam pus//uploads/r ti_files/finance %20commitee /44th%20FC% 20Minutes.pdf
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.201	12)					
2.2.1	Budget	Fully Met	16.67	16.67	Nil (2021-2022)	Fully Met	16.67	Nil report need to be disclosed
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	Academic - Ni (2021-2022) Personal - htt ps://docs.goo gle.com/spreadsheets/d/1el RVo_bEwbak xSbJLeBqZQ 7pcCeGNak8/edit?usp=sharing&ouid=100 12671927118 2891572&rtpof=true&sd=tru		16.67	https://docs.g oogle.com/spr eadsheets/d/1 elRVo_bEwba kxSbJLeBqZQ 7pcCeGNak8/ edit?usp=shar ing&ouid=100 12671927118 2891572&rtpo f=true&sd=tru e

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	e Nil (2021-2022)	Fully Met	16.67	Nil report need to be disclosed
2.3	Manner of execution of subsidy programme [S	 Section 4(i)(I	a)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	Skill Training under PMKVY 3.0 1. Short Term Training (STT) and Recognition of Prior Learning (RPL) o Job roles in which training was offered; 1. Electronics/Field Technician Computing and Peripherals/ ELE/Q4601 2. Media and Enertainment/Graphic Designer/MES/Q0601	t	3.13	The relevant information need to be disclosed on the website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					2. Digital Literacy Promotion under SANKALP (for Self-help Group Women)			
2.3.2	Objective of the programme	Fully Met	6.25	6.25	To provide skill training in specific job role to unemployed persons and prepare them for employment, to up-skill employed persons and make them up to-date, under PMKVY 3.0 scheme.		3.13	The relevant information need to be disclosed on the website
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	• Established a Skill Training Center, ID: 136704 accredited with 5-star rating under	Partially Met	3.13	The relevant information need to be disclosed on the website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					NSDC Skill India • Targets received from TNSDC and DSTO			
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	• STT training: 430hrs (appx. 3 months) per batch • RPL training: 12hrs (i.e., 2 days) per batch • SANKALP training: 6 hours (1day) per batch		3.13	The relevant information need to be disclosed on the website
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	• STT: 30 trainees per batch (total 2 batches) • RPL: 20 per batch (total 8 batches) • SANKALP: 100 per batch (total 2 batches)	Partially Met	3.13	The relevant information need to be disclosed on the website
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	• STT and RPL: Rs.3,50,000/-	Partially Met	3.13	The relevant information need to be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					• SANKALP: Rs.1,00,000/-			disclosed on the website
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	• Establishing the 5-star accredited Training Centre and • Undergoing periodic inspection by TNSDC and DSTO	Partially Met	3.13	The relevant information need to be disclosed on the website
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	• STT training: 60 unemployed persons o (age 20 to 40years) o 2 Persons with disability o 4 persons with Intellectual disability o 1 Sri Lankan refugee • RPL training: 80 employed persons o (age 20 to 45 years) • SANKALP Digital	Partially Met	3.13	The relevant information need to be disclosed on the website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
					Literacy o Self Help Group Women	f-		
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/20	11-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institution	Fully Met s	25	25.00	NA	Not Applicable	0	
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	NA	Not Applicable	: 0	
2.5	Particulars of recipients of concessions, pern	nits of autho	orizations	granted by	the public au	thority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://avinuty ac.in/maincam pus/uploads/a dmission/2022 -23/prospectu s/UG%20&%2 0PG%20Pros pectus%2020 22-23%20Aid ed%20Final% 20-%209th%2 0May%20202 2.pdf Page.No: :45,51,52,56,5 8 https://avinuty.ac.in/maincampus/uploads/admission/2 022-23/MBA% 20Prospectus %202022%20 final%20webs te.pdf		25.00	https://avinuty.ac.in/maincam pus/uploads/a dmission/2022 -23/prospectu s/UG%20&%2 0PG%20Pros pectus%2020 22-23%20Aid ed%20Final% 20-%209th%2 0May%20202 2.pdf Page.No:45,51,52,56,5 8 https://avinuty.ac.in/maincampus/uploads/admission/2 022-23/MBA% 20Prospectus %202022%20 final%20website.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Page.No:19 c UG,PG	of		Page.No:19 of UG,PG
					Prospectus and MBA			Prospectus and MBA
					Prospectus			Prospectus
2.5.2	For each concessions, permit or authorization	Fully Met	25	25.00	https://avinuty	.Fully Met	25.00	https://avinuty.
	granted - (a) Eligibility criteria, (b) Procedure for				ac.in/maincar	n		ac.in/maincam
	getting the concession/ grant and/ or permits of				pus/uploads/a	a		pus/uploads/a
	authorizations, (c) Name and address of the				dmission/202	2		dmission/2022
	recipients given concessions/ permits or				-23/prospectu	I		-23/prospectu
	authorizations, (d) Date of award of concessions/				s/UG%20&%	2		s/UG%20&%2
	permits of authorizations				0PG%20Pros	3		0PG%20Pros
					pectus%2020			pectus%2020
					22-23%20Aid			22-23%20Aid
					ed%20Final%			ed%20Final%
					20-%209th%2	2		20-%209th%2
					0May%20202	2		0May%20202
					2.pdf Page.No	0		2.pdf Page.No
					:45,51,52,56,	5		:45,51,52,56,5
					8 https://avinu			8 https://avinu
					ty.ac.in/maind			ty.ac.in/mainc
					ampus/upload	b		ampus/upload
					s/admission/2	2		s/admission/2
					022-23/MBA%	6		022-23/MBA%
					20Prospectus	s		20Prospectus
					%202022%20			%202022%20
					final%20webs	si		final%20websi
					te.pdf			te.pdf
					Page.No:19			Page.No:19
					all students			all students
					applying with			applying with
					SC/CT			SC/CT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					Community			Community
					Certificate			Certificate
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	-						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.		50	50.00	https://avinuty ac.in/maincam pus//uploads/r ti_files/finance %20commitee /44th%20FC% 20Minutes.pdf		0	Relevant information is required. The website will need to have information relevant to the CAG and PAC paras as well as the action taken reports (ATRs).
Total			300	300		250	175	,
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there			•		•	relation to	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	www.avinuty.a c.in		e0	
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	www.avinuty.a	aNot Applicable	e0	
		E II NA.4	0 =0	0.70	NA	Not Applicable	20	
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	NA	Not Applicable	30	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	project reports (DPRs)							
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	IFully Met	2.78	2.78	NA	Not Applicable	0	
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Fully Met	2.78	2.78	NA	Not Applicable	0	
3.2	Are the details of policies / decisions, which a	ffect public,	informed	to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year		16.67	16.67	All Circulars & announcements are displayed regularly in the Website www.avinuty.ac.in		16.67	All Circulars & announcemen ts are displayed regularly in the Website www.avinuty.ac.in
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process		16.67	16.67	All Circulars & announcements are displayed	•	16.67	All Circulars & announcemen ts are displayed

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					regularly in the Website w ww.avinuty.ac .in			regularly in the Website w ww.avinuty.ac .in
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	All Circulars & announcements are displayed regularly in the Website www.avinuty.ac.in		16.67	All Circulars & announcemen ts are displayed regularly in the Website www.avinuty.ac.in
3.3	Dissemination of information widely and in su	ch form and	manner	which is e	asily accessib	le to the publ	ic [Section	n 4(3)]
3.3.1	Use of the most effective means of	Fully Met	50	50.00	Institute's	Fully Met	50.00	Institute's
	communication - Internet (website)				website www. avinuty.ac.in			website www. avinuty.ac.in
3.4	Form of accessibility of information manual/ h	andbook[Se	ction 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Available in the website w ww.avinuty.ac.in	Fully Met	25.00	www.avinuty.a c.in
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Yes, Available	Partially Met	12.50	The relevant information need to be disclosed on the website
3.5	Whether information manual/ handbook availa	ble free of c	ost or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Newsletter	Fully Met	25.00	The relevant information need to be disclosed on the website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Handbook and Calendar, Institute Magazine	Partially Met	12.50	The relevant information need to be disclosed on the website
Total			250	250		200	175	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Availab	le [F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1	English	Fully Met	14.29	14.29	English	Fully Met	14.29	The relevant information need to be disclosed on the website
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	In the Institute's website Language software installed, so that Public can view the information available in the website in their own language	Fully Met	14.29	In the Institute's website Language software installed, so that Public can view the information available in the website in their own language
4.2	When was the information Manual/Handbook		l?[F No. 1		_			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://avinuty ac.in/maincam pus/uploads/a cademic/Acad emic_calende		0	The Annual updating details are missing

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					r/Academic%2 0Calendar%2 021-22.pdf	2		
4.3	Information available in electronic form[Section 2015]	on 4(1)(b)(xi	v)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	All information related to the functioning of the institute. Institute website: www avinuty.ac.in	•	4.76	All information related to the functioning of the institute. Institute website: www.avinuty.ac.in Detailed list is required
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	All information related to the functioning of the institute. Institute website: www avinuty.ac.in	•	4.76	List need to be disclosed
4.3.3	Location where available	Fully Met	9.52	9.52	www.avinuty.a	Fully Met	9.52	www.avinuty.a
					c.in			c.in
4.4	Particulars of facilities available to citizen for			_				
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Given in the www.avinuty.ac		7.14	www.avinuty.a c.in
4.4.2	Details of information made available	Fully Met	7.14	7.14	Institute Website www. avinuty.ac.in All details related to the operation of	Fully Met	7.14	Institute Website www. avinuty.ac.in All details related to the operation of

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
					Institution's Work			Institution's Work
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Institute Website 24x7	Partially Met	3.57	The relevant information need to be disclosed on the website
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://avinuty ac.in/maincam pus/uploads/a cademic/Acad emic_calende r/Academic%2 0Calendar%2 021-22.pdf Page.No: 45 & 46		7.14	https://avinuty. ac.in/maincam pus/uploads/a cademic/Acad emic_calende r/Academic%2 0Calendar%2 021-22.pdf Page.No: 45 & 46
4.5	Such other information as may be prescribe	d under Secti	on 4(i) (b)	(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://avinuty ac.in/maincam pus/uploads/g rievance%200 ell/Grievance %20Redressa l%20Cell%20 Policy.pdf http s://avinuty.ac.in/maincampu s//uploads/aut horites/otherc ommittee/Grievance%20Re	i	3.57	https://avinuty.ac.in/maincam pus/uploads/g rievance%20c ell/Grievance %20Redressa l%20Cell%20 Policy.pdf http s://avinuty.ac.i n/maincampu s//uploads/aut horites/otherc ommittee/Grie vance%20Re

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dressal%20C ell%20Commi tee.pdf	t		dressal%20C ell%20Commit tee.pdf
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://docs.g oogle.com/do cument/d/1Px EQIH8cDU2B XwOcjEdEVX 1hNoAiXEW/e dit?usp=shari ng&ouid=100' 26719271182 891572&rtpof =true&sd=true) }	1.79	The information need to be published on the website
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://drive.g oogle.com/file d/1WNINa-z3 e1jU40Yv24X Ry6ZlyJ57Mt Hf/view?usp= sharing	Partially Met /	1.79	The information need to be published on the website
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://drive.g oogle.com/file d/1WNINa-z3 e1jU40Yv24X Ry6ZlyJ57Mt Hf/view?usp= sharing		1.79	The information need to be published on the website
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://docs.g oogle.com/spi eadsheets/d/1 D56DEaUrw9		1.79	The information need to be published on

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					wiX63sfKpqg8 OqKNDkHgB R/edit?usp=sh aring&ouid=10 01267192711 82891572&rtp of=true&sd=tr ue	n)		the website
4.5.6	Annual Report	Fully Met	3.57	3.57	https://avinuty ac.in/maincan pus/uploads/ri i_files/annual %20reports/A nnual%20Rep ort%202021-2	n t	1.79	The information need to be published on the website
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://avinuty ac.in/maincan pus/uploads/a dmission/202 -22/FAQ_ON AD.pdf	ו ו	3.57	https://avinuty. ac.in/maincam pus/uploads/a dmission/2021 -22/FAQ_ON AD.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://drive.g oogle.com/file d/1cD9rY1qg AHjqtk65IsNY A3feonbYFQb X/view?usp=s haring		3.57	https://avinuty. ac.in/maincam pus/uploads/a dmission/2021 -22/FAQ_ON AD.pdf
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/6	6/2011-IR	dt. 15.04.2				
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://docs.g oogle.com/do	Fully Met	14.29	https://avinuty. ac.in/maincam

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cument/d/1Px EQIH8cDU2B XwOcjEdEVX 1hNoAiXEW/e dit?usp=shari ng&ouid=100° 26719271182 891572&rtpof =true&sd=true			pus/uploads/a dmission/2021 -22/FAQ_ON AD.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://docs.g oogle.com/do cument/d/1Px EQIH8cDU2B XwOcjEdEVX 1hNoAiXEW/e dit?usp=shari ng&ouid=100' 26719271182 891572&rtpof =true&sd=true	Fully Met	14.29	https://docs.g oogle.com/do cument/d/1Pxl EQIH8cDU2B XwOcjEdEVX 1hNoAiXEW/e dit?usp=shari ng&ouid=1001 26719271182 891572&rtpof =true&sd=true
4.7	Replies to questions asked in the parliamen	t[Section 4(1)	(d)(2)1					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://docs.g oogle.com/do cument/d/1177 Vgd_1CI7dKK xmoaoAt3IOF APyOVYj/edit ?usp=sharing &ouid=100126 71927118289 1572&rtpof=tr ue&sd=true		28.57	https://docs.g oogle.com/do cument/d/1177 Vgd_1CI7dKK xmoaoAt3IOF APyOVYj/edit ?usp=sharing &ouid=100126 71927118289 1572&rtpof=tr ue&sd=true

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
Total			200	200		200	149	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/20	16-IR dt.	17.8.2016,	F No. 1/6/201	1-IR dt. 15.4.2	013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://avinuty ac.in/maincam pus//uploads/r ti_files/authori ies_rti.pdf	1	20.00	https://avinuty. ac.in/maincam pus//uploads/r ti_files/authorit ies_rti.pd
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	a) 02.09.2021 b) https://drive .google.com/fi e/d/1cwRJFR B7SdsvviBjQ KuNKM737xt N5H6j/view?u sp=sharing	I	20.00	a) 02.09.2021 b) https://drive .google.com/fil e/d/1cwRJFR B7SdsvviBjQ KuNKM737xt N5H6j/view?u sp=sharin
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	(a) 9th November,2016 (b) Dr.S.Kowsalya Registrar & Professor		10.00	The relevant information need to be disclosed on the website
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	(a)June,2010 (b) Dr.(Mrs.) P.Lalitha Dean in- charge, Research and Consultancy h ttps://avinuty.a c.in/maincamp us/index.php? /research1#ta		10.00	The relevant information need to be disclosed on the website

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					b7	consequence		
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	Dr.(Mrs.) S. Kowsalya Registrar (First Appellate Authority) From 9th November 2016 Dr.Mr.C Duraimanicka m Consultant Public Relations & PIO for RTI From 1st July 2018		10.00	The relevant information need to be disclosed on the website
Total			100	100		100	70	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public ha	ve minimum	resort to	use of RT	I Act to obtain	information		
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	All the information are displayed clearly in the website www. avinuty.ac.in		25.00	All the information are displayed clearly in the website www. avinuty.ac.in
6.2	Guidelines for Indian Government Websites (Secretariat Manual of Office Procedures (CSN Personnel, Publ	•	•		ebruary, 2009			entral
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	No	Not Met	0	Guidelines for Indian Government

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Websites
								(GIGW) is
								followed
								(released in
								February,
								2009 and
								included in the
								Central
								Secretariat
								Manual of
								Office
								Procedures
								(CSMOP) by
								Department of
								Administrative
								Reforms and
								Public
								Grievances,
								Ministry of
								Personnel,
								Public
								Grievance
								and Pensions,
								Govt. Of
								India). Hence,
								the
								information
								related to
								STQC
								certification
								need to be
								obtained and

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								its validity should be uploaded on the website
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	No	Not Met	0	The required information is not available on the website
Total			50	50		50	25	
Grand Total			1000	1000		888	663	