



Avinashilingam Institute for Home Science and Higher Education for Women

(Deemed to be University under Category A by MHRD, Estd. u/s 3 of UGC Act 1956)

Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12 B

Coimbatore - 641 043, Tamil Nadu, India

Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore

Minutes of the meeting of the IQAC held on 01.07.2020

A meeting of the IQAC committee was convened by the Chairperson *Dr.Premavathy Vijayan*, Vice Chancellor of Avinashilingam Institute for Home Science and Higher Education for Women at 10.30 am on 01.07.2020 in the Academic Council Hall of the Institute.

Members Present

- | | |
|---|------------------------------------|
| 1.Dr. Premavathy Vijayan
Vice Chancellor | - Chair Person |
| 2.Dr. S. Kowsalya
Registrar | - Senior Administrative Official |
| 4.Mr. S. Lakshmanan | - Finance officer i/c |
| 6.Dr. K. Manimozhi | - Controller of Examinations (i/c) |

Members of IQAC

- | | |
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| Dr. U Jerinabi | – Coordinator, IQAC |
| Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition | |
| Dr. V.Sasirekha, Assistant Professor / Physics | |
| Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics | |
| Dr.V.Indira, Assistant Professor / Visual Communication | |
| Dr.T.Amutha, Assistant Professor / Business Administration | |
| Dr.T.Shanmugavalli, Associate Professor / Physical Education | |
| Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities | |

External experts on Quality Management/ Industry / Local Community members

Dr.Mohana Sundari	- Nominee (Industrialist)
Dr.Gowri Ramakrishnan	- Management Member
Dr.Kalyani Shankar	- Nominee (Alumni)

Student Representative

J.Jayavarnika	- Student Chairperson
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The Major agenda of the present meeting are:

- ✓To present the action taken report of the academic year 2019-20, to the members of IQAC for their suggestions
- ✓To inform the plan of action for the academic year 2020-21
- ✓To form subcommittee of IQAC members for collecting the details of AQAR
- ✓Discussion on conducting of Virtual Webinars pertaining to NEP 2020 for all stakeholders
- ✓Preparation for NAAC Reassessment

The Chairperson welcomed the Coordinator of IQAC, Dr. U Jerinabi and the members of IQAC. The Coordinator placed the action taken report of the academic year 2019-20 to the committee members for their suggestions.

- The plan of action for 2020-21, is prepared based on the report of the academic year 2019-20 and presented by the Coordinator .
- All subcommittee members of AQAR preparation were motivated to collect data and submit at the end of this month for AQAR 2019-20.
 - IQAC School in charge members will take the responsibility to organize Workshops / Seminars/Conferences / Training Programme on Quality Initiatives by Teaching staff, Non teaching staff and students
 - Faculty members must be encouraged to apply for more patents, and publish the papers in the high impact factored indexed journals
 - IQAC Coordinator and her team, provided a brief report progress of NAAC Reassessment process

At the end of the meeting Dr. U Jerinabi , Coordinator IQAC, thanked the chairperson and the members of IQAC.


Coordinator IQAC


Chairperson IQAC



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Minutes of the meeting of the IQAC held on 25.09.2020

A meeting of the IQAC committee was convened by the Coordinator IQAC, *Dr.U Jerinabi* of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 pm on 25.09.2020 in the in the IQAC of the Institute.

Members of IQAC

Dr. U Jerinabi – Coordinator, IQAC
Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition
Dr. V.Sasirekha, Assistant Professor / Physics
Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics
Dr.V.Indira, Assistant Professor / Visual Communication
Dr.T.Amutha, Assistant Professor / Business Administration
Dr.T.Shanmugavalli, Associate Professor / Physical Education
Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities

The agenda of the present meeting are:

- Discussion on organizing Virtual Webinars on NEP 2020 for all stakeholders

- Schedule for the virtual webinar was discussed among the IQAC members for approval
- Responsibility of organizing webinars were distributed among the School incharge of IQAC
- Virtual webinar on NEP was initiated by Dr. S. P. Thyagarajan as a resource person in the first week of September 2020

At the end of the meeting Dr. U Jerinabi Coordinator IQAC thanked the members of IQAC.


Coordinator IQAC


Chairperson IQAC



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Minutes of the meeting of the IQAC held on 30.11.2020

A meeting of the IQAC committee was convened by the Coordinator IQAC, *Dr.U. Jerinabi* of Avinashilingam Institute for Home Science and Higher Education for Women at 03.30 pm on 30.11.2020 in the IQAC of the Institute.

Members of IQAC

Dr.U Jerinabi – Coordinator IQAC
Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition
Dr. V.Sasirekha, Assistant Professor / Physics
Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics
Dr.V.Indira, Assistant Professor / Visual Communication
Dr.T.Amutha, Assistant Professor / Business Administration
Dr.T.Shanmugavalli, Associate Professor / Physical Education
Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities

The agenda of the present meeting are:

- ✓ Data collection related to NIRF 2021
- ✓ Preparation on the
- ✓ Discussion on organizing Virtual Webinars on NEP 2020 for all stakeholders

The members highlighted on the following points:

- ✓ All the IQAC members were assigned duties for conducting NEP 2020 virtual webinars during October to November 2020. IQAC Director highlighted on the list of resource persons for the forthcoming webinars.
- ✓ A quality circle consisting of 10 IQAC members were assigned the duty of creating awareness of filling up feedback forms through online by the students, Teachers, Parents, Alumni and Employers
- ✓ The window for filling up feedback for different classes during different weeks is decided and the schedule is mailed to the computer centre. On request of the IQAC, the computer centre made necessary arrangements for filling the respective feedback forms.

At the end of the meeting Dr. U Jerinabi Coordinator IQAC thanked the members of IOAC.


Coordinator IQAC


Chairperson IQAC



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Minutes of the meeting of the IQAC held on 07.01.2021

A meeting of the IQAC committee was convened by the Coordinator IQAC , **Dr.U.Jerinabi** of Avinashilingam Institute for Home Science and Higher Education for Women at 10.30 am on 07.01.2021 in the in the IQAC of the Institute.

Members of IQAC

Dr.U Jerinabi

– Coordinator IQAC

Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition

Dr. V.Sasirekha, Assistant Professor / Physics

Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics

Dr.V.Indira, Assistant Professor / Visual Communication

Dr.T.Amutha, Assistant Professor / Business Administration

Dr.T.Shanmugavalli, Associate Professor / Physical Education

Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities

The agenda of the present meeting are:

1. To Prepare Annual Quality Assurance Report(AQAR) for the year 2020-21
2. Submission of NIRF 2021

The members are highlighted on the following points:

- a) All subcommittee members of AQAR preparation were motivated to collect data and submit the AQAR 2020-21
- b) The Coordinator thanked the subcommittee members of NEP -2020 Virtual webinars for the successful conduct of the same.
- c) The Coordinator thanked the committee members for the successful uploading of NIRF 2021 on January 2021

At the end of the meeting Dr. U Jerinabi Coordinator IQAC thanked the members of IQAC.


Coordinator IQAC


Chairperson IQAC



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Minutes of the meeting of the IQAC held on 03.03.2021

A meeting of the IQAC committee was convened by the IQAC Director, *Dr.U Jerinabi* of Avinashilingam Institute for Home Science and Higher Education for Women at 10.30 am on 03.03.2021 in the IQAC of the Institute.

Members of IQAC

Dr. U Jerinabi -Coordinator IQAC
Dr.Pa Raajeswari, Assistant Professor / Food Science and Nutrition
Dr. V.Sasirekha, Assistant Professor / Physics
Dr.K.Kalaiselvi, Assistant Professor / Biochemistry/Biotechnology/Bioinformatics
Dr.V.Indira, Assistant Professor / Visual Communication
Dr.T.Amutha, Assistant Professor / Business Administration
Dr.T.Shanmugavalli, Associate Professor / Physical Education
Dr.R.Pappa Ammal, Assistant Professor / Science & Humanities

The agenda of the present meeting are:

- 1.Submission of Feedback forms through online mode
- 2.The plan of action for the academic year 2021-22
- 3.To discuss about the Preparation and submission of Annual Quality Assurance Report (AQAR) for the year 2020-21

The members highlighted on the following points:

- a) A quality circle consisting of 10 IQAC members assigned the duty of creating awareness of filling up feedback forms through online by the students, Teachers, Parents, Alumni and Employers.
- b) The window for filling up feedback for different classes during different weeks is decided and the schedule is mailed to the computer centre. On the request of the IQAC, the computer centre made necessary arrangements for filling the respective feedback forms.
.All the IQAC School and Department in-charge teachers along with HoDs are assigned to collect data criterion wise, for the preparation of AQAR for the year 2020-21
- c) After detailed discussion, the following plan of action is suggested for the upcoming year.

Plan of action:

- ↓ New programmes for both UG & PG are to be introduced
 - ↓ Faculty to be encouraged to bring more awards
 - ↓ The research output of the faculty and the scholars to be improved by having more publications, patents and improving h-index.
 - ↓ Research projects and Government schemes are to be applied.
 - ↓ Many MoUs to be signed to improve Industry Linkages.
 - ↓ Learning Management System has to be strengthened
 - ↓ Online Workshop/Seminar/Conferences/ FDP to be conducted
- ✓ It is a practice of the institute to collect the self appraisal form of each faculty signed by the HoD through Dean by IQAC. In today's meeting it is brought to the notice of the chairman of IQAC to give permission to go ahead with the activity of the IQAC

At the end of the meeting Dr. U Jerinabi Coordinator IQAC, thanked the members of IQAC.


Coordinator IQAC


Chairperson IQAC