



Avinashilingam

Institute for Home Science and Higher Education for Women

University

(Estd. u/s 3 of UGC Act 1956)

Coimbatore - 641 043, Tamil Nadu, India

Minutes of the 98th Meeting of the Board of Management
held on 18.2.2014 at 1.30 p.m.

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**Minutes of the 98th Meeting of the Board of Management held on
18.2.2014 at 1.30 p.m.**

Members present:

1. **Dr. (Mrs.) Sheela Ramachandran**
Vice Chancellor - Ex Officio Chairperson
2. **Dr. (Mrs.) Mariamma Varghese**
3. **Dr.M.V. Bharatha Lakshmi**
4. **Dr. S. Subramanyan**
5. **Shri G. Jagadeesan**
6. **Dr. (Mrs.) U. Jerinabi**
7. **Dr. (Mrs.) B.Neelavathy**
8. **Dr. (Mrs.) P. Ambiga Devi**
9. **Dr. (Mrs.) K.T. Geetha**
10. **Dr. (Mrs.) G.P. Jeyanthi**
11. **Dr. (Mrs.) P. Subhashini**
12. **Mrs. S. Banumathy**
13. **Dr. (Mrs.) A. Kalaichelvi**
14. **Dr. (Mrs.) Gowri Ramakrishnan**
Registrar -Ex Officio Secretary

After prayer, the Vice Chancellor welcomed the Hon'ble members of the Board of Management and extend her special welcome to the new member **Dr. K.T. Geetha,**

ix. Staff as Authors

Book	-	1
Chapters in Books	-	6

x. Awards and Recognition to faculty

1. Teachers	-	7
2. Students	-	5
3. Games & Athletics	-	3
4. Awards for Alumni	-	2
5. Award of Junior Research Fellowship	-	15

xi. Activities of Centres

1. Ambedkar Studies Centre	-	3
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xii. NSS & NCC Units

NSS – 2, NCC – 3

xiii. Special Events - 2

Apart from this she also mentioned about Skill Training given by British Council and the two teachers undergone the same. This trainers will train 100 women by organizing four training programmes. This will help the trainers to extrapolate training at U.K.

The members appreciated the Vice Chancellor and the University for the impressive, activities and programmes carried out within this short period of three months and achievements.

2. Confirmation of the minutes of the previous meeting of the Board of Management

The minutes of the 96th meeting of the Board of Management held on 9.10.2013 and the minutes of the 97th meeting (Special Meeting) of the Board of Management held on 23.12.2013 had been circulated to all the members of the Board of Management. Since no comments were received from the members, both were confirmed.

3. Action taken on the minutes of the previous meeting of the Board of Management

S.No.	Resolution	Action taken
3.1.	Appointments/Re-employment/VRS	
3.1.1	Appointments – Research Projects	
	Resolved to ratify the appointments of the following candidates selected by the Selection Committee as Project Staff in the following project	
3.1.1.1	Mrs.S.Gomathi , M.Sc, B.Ed., appointed as Temporary Research Assistant in the project “ <i>Accessibility and Utilisation of Basic Services (Nutrition, Health, Education and Work) rendered to women of SC/ST Community to meet out their rights and entitlements</i> ” on a consolidated salary of ₹.10,000/- p.m w.e.f. 3.6.2013 f.n. to 14.10.2013 a.n.	Ratified
3.1.1.2	The following Temporary Research Investigators were appointed in the project “ <i>Mapping Early Childhood Development Service Provision in Selected Districts of Tamil Nadu</i> ” on a consolidated salary of ₹.10,000/- p.m wef 25.07.2013 f.n. to 24.11.2013 a.n.	
i)	Ms.J.Dhivya , M.Sc.	
ii)	Ms.R.Sangeetha , M.Sc.	
iii)	Ms.M.Kruthika , M.Sc.	
iv)	Ms.S.Sudha , M.Sc.	
v)	Ms.P.Mohana , M.S.W.	
vi)	Ms.P.Amuthajothi , M.Sc.	
vii)	Ms.K.Arputhavalli , M.A, M.Phil.	
viii)	Ms.P.Sowkarthika , M.Sc.	
ix)	Ms.R.Nagamani , M.Sc,	Ratified
x)	Ms.N.Gomathi , M.A, M.Phil.	
xi)	Ms.M.P.Gayathri Devi , M.A, M.Phil.	
xii)	Ms.D.Priya , M.Sc,	
xiii)	Ms.M.Juliet Preethi , M.Sc,	
xiv)	Ms.D.Sugashini , M.Sc,	
xv)	Ms.T.S.Kanimozhi , M.Sc,	
xvi)	Ms.A.Shanmuga Valli , M.Sc,	
xvii)	Ms.N.Sankareswari , M.Sc,	
xviii)	Ms.M.Saranya , M.Sc,	
xix)	Ms.R.Saranya Devi , M.Sc,	
xx)	Ms.Sini John , M.Sc,	
xxi)	Ms.S.Sandhya , M.Sc.	
xxii)	Ms.M.Diana , M.C.A.	
xxiii)	Ms.P.Karthika , M.Sc. and	
xxiv)	Ms.N.Punitha , M.Sc. (w.e.f. 17.6.2013 f.n. to 16.12.2013 a.n.)	

- 3.1.1.3 **Ms.M.Ramya**, M.A, B.Ed. appointed as Temporary Part time Assistant in the project "*Impact of Watershed Technology on Inclusive Growth of Agriculture in Coimbatore District*" on a consolidated salary of ₹.7,500/- p.m wef 1.7.2013 f.n. Ratified
- 3.1.1.4 **Ms.A.Sharmila**, B.Sc., appointed as Temporary Research Assistant in the project "*A Better Bitter Gourd: Exploiting Bitter Gourd (Momordica Charantia L.) to Increase Incomes, Manage Type 2 Diabetes and Promote Health in Developing Countries*" on a consolidated salary of ₹.6,000/- p.m wef 3.7.2013 f.n. Ratified
- 3.1.1.5 **Ms.Y.Sudha**, M.Sc, M.Phil. appointed as Temp. Junior Research Fellow in the project "*Novel Nanogranular Film for Solid State White Light*" on a consolidated salary of ₹.16,000/- p.m wef 1.8.2013 f.n. Ratified
- 3.1.1.6 **Ms.E.Kalaiselvi**, M.Sc, NET., appointed as Temp. Junior Research Fellow in the project "*Training of Farm Women on Organic Methods of Pest and Disease Management*" on a salary of ₹.12,000/- + HRA 15% p.m wef 16.8.2013 f.n. Ratified
- 3.1.1.7 The following Temp. Project Associates were appointed in the project "*Efficacy of Nurturemate on Iron Status of Selected Rural Adolescent Girls 13-15 years) of Coimbatore*" wef 05.8.2013 f.n.
- 1) **Ms.N.Karthiha**, M.Sc, M.Phil (₹ 8,000/- + HRA 20% p.m.) Ratified
- 2) **Ms.M.Ramyasivaselvi**, M.Sc,M.Phil. (₹14,000/- + HRA 20% p.m.)
- 3.1.1.8 The following Temp. Project Assistants were appointed in the project "*A Sustainable 'Response to Intervention Model' for Successful Inclusion of Children with Disabilities – A India – US Partnership*" w.e.f. 26.8.2013 f.n.
- 1) **Ms.D.Revathi**, M.Sc, M.Ed.,M.Phil, NET (₹.16,000/- + HRA 20% p.m.) Ratified
- 2) **Ms.M.Revathi**, B.Sc, M.Ed., (₹.14,000/- + HRA 20% p.m)
- 3.1.2 **Appointments – Non-teaching staff**
- Resolved to ratify the appointments of candidates selected by the Selection Committee for Non-teaching posts in the Faculty of Engineering
- 3.1.2.1 **Mrs.L.Hemalatha**, DEEE appointed as Temp. Multi Task Assistant in the Department of Electrical and Electronics Engineering on a consolidated salary of ₹.6,000/- p.m. wef 22.7.2013 f.n. Ratified

3.1.2.2 **Ms.C.M. Banureka**, DECE appointed as Temp. Multi Task Assistant in the Department of Electrical and Electronics Engineering on a consolidated salary of ₹.6,000/- p.m. wef 24.7.2013 f.n.

3.1.2.3 **Ms.S.Poornima**, H. Sc. appointed as Temp. Multi Task Worker in the Department of Science and Humanities on a consolidated salary of ₹.4,500/- p.m. wef 30.8.2013 f.n.

Ratified

3.1.2.4 **Ms.R.Rekha**, B.Sc., appointed as Temp. Multi Task Assistant in the Department of Computer Science and Engineering on a consolidated salary of ₹.6,000/- p.m. wef 2.9.2013 f.n.

3.1.3 Appointment of Librarian

The Librarian was selected by the Selection Committee held on **5.4.2013**. The University received a letter from the General Secretary, SCEWASTHMB (The All India Federation of SC/ST/OBC and Minorities Employees Welfare Association, Coimbatore) on 5.4.2013. It was resolved to get Legal Opinion about the materials given by **Dr. P. Subashini** and then process the appointment of Librarian

Legal opinion received that the Librarian Post be filled with the eligible candidate who has been selected. Hence, the same was ratified in the 97th Board of Management meeting. She joined duty on 20.1.2014

3.1.4 Resolved to process the appointment of **Dr. T. Nagammal** as Assistant Professor of Tamil

Approved

3.1.5 Consideration of appointment under Self Finance

Resolved to approve the appointment of **Dr. (Mrs.) Preetha Menon's** service as Assistant Professor of Psychology under self finance, considering her earlier service put in under Innovative Programme

Approved

3.1.6 Extension of services of Controller of Examination

Resolved to approve the extension of the order of **Dr.G.P. Jeyanthi** as Controller of Examinations

Approved

3.1.7 Re-employment

Resolved to ratify the re-employment of **Dr. (Mrs.) K. Thangamani**, Dean, Faculty of Home Science on contract basis.

Ratified. But due to health problem she worked till 21.10.2013 only

3.1.8	Voluntary Retirement	
3.1.8.1	Resolved to approve the request of Ms. V. Kalpana , Associate Professor, Department of English for Voluntary Retirement w.e.f. 5.11.2013.	Approved.
3.1.8.2	Resolved to ratify the request of Mrs. S. Santhiyavalli , Laboratory Assistant, Department of Physics for resignation on medical grounds w.e.f. 13.12.2012.	Ratified
3.2	Leave for travel abroad	
3.2.1	Resolved to ratify the request of Dr. Dorothy Jaganathan , Professor of Food Service Management and Dietetics to avail leave to visit USA from 15.7.2013 to 6.9.2013	Ratified
3.2.2.	Resolved to approve the request of Dr. B. Suganthi , Associate Professor of Biochemistry to avail Half Pay leave from 27.10.2013 to 24.1.2014 to visit Singapore	Approved
3.2.3	Resolved to approve the request of Dr. G. Vasanthamani , Professor of Food Service Management and Dietetics to avail leave from 28.10.2013 to 17.1.2014 to undergo treatment in USA	Approved
3.3.	UGC's Letters	
3.3.1.	Information about UGC's letter regarding the policy decision for the upgradation of Fellowship of JRF	Informed
3.3.2.	Information about the discontinuation of the scheme of Life Long Learning and Extension through UGC's letter No.F.1-5/2012(NFE) dated 29.5.2013.	Informed and Recorded
3.4.	Resolved to approve the Amendments of Study Leave as per UGC Letter No. F.11-6/2012(PS) dated 7.6.2013	Approved
3.5.	Resolved to approve that whoever be the Registrar or Deputy Registrar be the Appellate Authority and PIO respectively	Approved
3.6.	Resolved to approve the implementation of Rules and Regulations framed by Recruitment Committee for Recruitment of Non-teaching posts	Approved
3.7.	Resolved to approve the passing of the results of the Ph.D. Degree Examinations held from July to October, 2013	Approved

Action taken on the Minutes of the 97th meeting of the Board of Management

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| 3.8 | Appointments – Teaching and other Academic Staff | |
| 3.8.1 | Resolved to approve the appointment of selected Librarian,
Dr. M. Surya after getting legal opinion | Approved and she joined duty on 20.1.2014 |
| 3.8.2. | Resolved to approve the appointment of the following candidates selected by the Selection Committee for teaching posts vide our advertisement dated 9.10.2013 | The Board of Management was resolved to approve the following appointments with effect from the date of joining. |
| 3.8.2.1 | Professor | |
| | Dr. (Mrs.) P.R. Padma , M.Sc., ADAB, Ph.D. joined as Professor in the Department of Biochemistry w.e.f. 10.2.2014 | Approved |
| 3.8.2.2 | Assistant Professors | |
| | a. Mrs. V. Saraswathi , B.Sc., M.Sc., M.Phil., NET joined as Assistant Professor in the Department of Resource Management w.e.f. 10.2.2014 | Approved |
| | b. Mrs. K. Devi , M.Sc., B.Ed., M.Ed., M.Phil., NET joined as Assistant Professor in the Department of Food Science and Nutrition | Approved |
| | c. Ms. Gayatri Anoop , M.Sc., SET, NET joined as Assistant Professor in the Department of Human Development w.e.f. 10.2.2014 | Approved |
| | d. Dr. T. Radha , M.Sc., M.Phil., Ph.D. joined as Assistant Professor in the Department of Home Science Extension Education w.e.f. 10.2.2014 | Approved |
| | e. Ms. Divya Sasidharan , M.Sc., NET joined as Assistant Professor in the Department of Home Science Extension Education | Approved |
| | f. Dr. G. Sudhamathy , MCA, M.Phil., Ph.D. joined as Assistant Professor in the Department of Computer Science | Approved |
| | g. Ms. M. Shanthi , M.A., M.Phil., NET joined as Assistant Professor in the Department of Economics | Approved |
| | h. Mrs. A.V. Sajini , M.A., NET joined as Assistant Professor in the Department of Music | Approved |

- i. **Mrs. M.A. Vijaya**, MBA.,M.Phil., NET joined as Assistant Professor in the Department of Avinashilingam School of Management Technology Approved
- j. **Dr. B. Rani**, M.A., M.Phil., NET,Ph.D. joined as Assistant Professor in the Department of Tamil w.e.f. 10.2.2014 Approved
- k. **Dr. R. Hiranmai Yadav**, M.Sc.,M.Phil., Ph.D. joined as Assistant Professor in the Department of Botany w.e.f. 12.2.2014 Approved
- l. **Dr. P. Nandhini, Ph.D.**, NET joined as Assistant Director of Physical Education in the University w.e.f. 20.1.2014 Approved

3.8.3 It was also approved by the Board of Management to advertise for those not filled in the above Selection Committee as per the details given below:

S.No.	Post	Department	Number & category
Backlog vacancy			
A. Professor			
1	Professor	Human Development	SC - 1
2	Professor	Home Science Extension Education	SC - 1
3	Professor	English	SC - 1
B. Associate Professor			
1	Associate Professor	Food Service Management and Dietetics	ST - 1
C. Assistant Professor			
1	Assistant Professor	Textiles and Clothing	ST-1
2	Assistant Professor	Mathematics	SC-1
3	Assistant Professor	Food Science and Nutrition	ST-1
Current vacancy			
A. Professor			
1	Professor	Physics	UR - 1
2	Professor	Business Administration	UR - 1
3	Professor	Education	UR - 1
Associate Professor			
1	Associate Professor	Human Development	UR - 1

Approved

S.No.	Post	Department	Number & category
2	Associate Professor	Textiles and Clothing	UR - 1
3	Associate Professor	Physics	UR - 1
Assistant Professor			
1	Assistant Professor	Chemistry	SC - 1

3.8.4 CAS Promotions

3.8.4.1 It was resolved to approve the promotion of the following faculty members from Associate Professor (Stage 4) to Professor (Stage 5)

S.No.	Name of the Teacher	Department	Promoted as Professor w.e.f.	Remarks
1	Dr. K. Arulselvam	Economics	1.1.2012	-

Approved

3.8.4.2 The following faculty members were not selected by the Selection Committee

S.No.	Post	Department	Associate Professor to Professor	Remarks
1	Dr.V. Janakamaya Devi	Music	Not recommended	1.No research projects or performance in last 28 years 2. Only one M.Phil. candidate registered
2	Dr.Vasantha Bharadwaj	Music	Not recommended	1.No research projects. 2. During the course of interview, she accepted that she had lifted matter from the publication of one of the Selection Committee member.
3	Mrs.A.Pankajam	Business Administration	Not Recommended by the Screening Committee	Not obtained minimum score of 120 after capping Category III

- 3.8.4.3 It was resolved to approve the promotion of the following faculty members from **Assistant Professor (Stage 3) to Associate Professor (Stage 4)**

S.No.	Name of the Teacher	Department	Promoted as Associate Professor (Stage -4) w.e.f.	Remarks
1	Dr.S. Gayathri Devi	Biochemistry	23.6.2012	-
2	Dr. Premala Priyadharshini	FSMD	27.10.2013	Since she fulfills the requirement of attending one Training Programme only on 26.10.2013. She is eligible wef 27.10.2013.

Approved

- 3.8.4.4 It was resolved to approve the promotion of the following faculty members from **Assistant Professor (Stage 2) to Assistant Professor (Stage 3) under CAS**

S.No.	Name of the Teacher	Department	Promoted as Asst. Professor (Stage -3) w.e.f.	Remarks
1	Dr.C.Parvathi	Economics	6.1.2013	-
2	Dr.Chitra Sivasubramaniam	English	1.12.2012	-
3	Dr.P. Lalitha	Chemistry	12.7.2013	-
4	Dr. S. Rajalakshmi	Home Science Extension Education	20.1.2012	-

Approved

- 3.8.4.5 It was resolved to approve the promotion of the following faculty members from **Assistant Professor (Stage 1) to Assistant Professor (Stage 2)**

S.No.	Name of the Teacher	Department	Promoted as Asst. Professor (Stage -2) w.e.f.	Remarks
1	Mrs. N. Valliammal	Computer Science	15.2.2012	-
2	Dr.S. Thilagamani	Food Service Management and Dietetics	15.2.2012	-
3	Dr. R. Radha	Food Service Management and Dietetics	2.1.2013	-
4	Dr.K. Ramya	Business Administration	6.2.2013	-

Approved

3.9 Visits Abroad

Resolved to ratify the foreign visits of staff members

S.No.	Name of the Teacher with Department	Period of leave requested	Place of visit	Reason
1	Dr. (Mrs.) Visalakshi Rajeswari Professor, Department of Resource Management	22.12.2013 to 1.1.2014	Dubai,	Grand daughter indisposed
2	Dr. (Mrs.) Minnie Mathew Director, Women Studies Centre	25.12.2013 to 1.1.2014	Bangkok	Personal

Approved

3.10 UGC's letters

- 3.10.1. Resolved to ratify the adoption of Minimum Qualifications for appointment of teachers and other academic staff in University followed for Direct Recruitment and CAS based on UGC 2010 Regulations (The Principal Regulations, 1st Amendment in February, 2011 and June, 2013 2nd Amendment of UGC) Ratified
- 3.10.2. Information about UGC's letter No. F.9-5/2008 (DU) dated 12.12.2013 (DU) dated 12.12.2013 about 12B recognition, NAAC Accreditation and MoA Informed
- 3.10.3. Information about UGC's letter No. F.9-5/2008(DU) dated 12.12.2013 Informed
- 3.11. Resolved to ratify the Cancellation of Transfer Certificate **Ms. S.R. Charanya** as a special case (since she received her T.C. immediately after the tentative fixation of her marriage) and permitted to attend classes from 16.12.2013. Ratified
- 3.12. Resolved to approve the issue of Degree Certificate to **Mrs. M Amaravathi**, B.E. Food Processing and Preservation Technology, if she applies as per procedure immediately Approved

4. Appointments/Resignation

4.1. Ratification of the appointments of candidates selected by the Selection Committee as Project Staff in the Projects

The Selection Committee constituted to select candidates selected the Project Staff in different projects as mentioned in Agenda Item 4.1.1, 4.1.2, 4.1.3, 4.1.4, 4.1.5, 4.1.6 and 4.1.7 were presented.

It was resolved to ratify the appointments.

4.2. Ratification of the appointment of candidates selected by the Selection Committee for Non-Teaching posts in the Faculty of Engineering

The Selection and appointment of 3 non-teaching staff in the Faculty of Engineering as given in the Agenda Item 4.2 was presented and requested the Board of Management for ratification.

It was resolved to ratify the same.

4.3. Suggestion sought regarding the resignation letter dated 23.8.2013 (received on 28.8.2013) of Dr. G. Sudha, Assistant Professor in Biochemistry

Dr. G. Sudha has been appointed as Assistant Professor in Biochemistry (deputation vacancy of Dr. G.P. Jeyanthi from 1.2.2013 to 13.12.2013 after entering into the agreement (vide this office letter No. Ad/2012-13/1856 dated 7.1.2013) Dr. G. Sudha has submitted her resignation letter to relieve her on 23.8.2013 which was received by this office only on 28.8.2013 through post

As per the rule, a resignation becomes effective when it is accepted and the Government servant is relieved of his/her duties.

Dr. G. Sudha has abruptly left the University without following the official procedures. A letter has also been issued to Dr. G. Sudha wherein pointed out the lapses on her part in joining as Associate Professor in Periyar University without proper relieving order and complying to the requirements as indicated in the agreement. (vide this office letter No. AhU/E/2013/944 dated 10.10.2013).

Dr. G. Sudha in her reply dated 30.1.2014 informed that she would remit the amount, if we inform the same. The legal advisor also opined that if she paid the salary as per notice, she may be relieved from that date.

On 14.2.2014, Dr. G. Sudha sent a letter to Registrar along with a D.D. for Rs. 1,31,340 (Rs. 90,000/- Ch.No. 515028 + Rs. 41,340 No. 515029) and requested for relieving order.

After discussion, it was resolved as follows:

Dr. G. Sudha has to be informed to meet the Authorities of the Institution in person and to get properly relieved from her duty. She should be informed that if she does not do so, then this will be intimated to the UGC.

5. Approval for the sanction of Study Leave for the Teaching Staff in the Faculty of Engineering.

Mrs.C.V.Subbulakshmi, Professor and HOD, Department of Electrical and Electronics Engineering, Faculty of Engineering had requested for Study Leave for one year from **April, 2014 to March, 2015**. She had registered for Ph.D. on 3.9.2010. However, in view of her responsibilities as Head of the Department and academic work it is suggested to permit her Study Leave for a period of 6 months from 1.4.2014 to 30.9.2014 to complete her Ph.D. research work.

The Board of Management was requested to approve the sanction of Study Leave to **Mrs.C.V.Subbulakshmi** for a period of six months w.e.f. 1.4.2014 to 30.9.2014.

It was resolved to approve the same.

6. Visit Abroad

6.1 Approval for the request of Dr. (Mrs.) P. Subashini, Professor, Department of Computer Science to go for a short trip to Singapore and Malaysia

Dr. (Mrs.) P. Subashini, Professor, Department of Computer Science requested permission in her letter dated 16.1.2014 to avail leave from **12.4.2014 to 19.4.2014** (5 working days) to go for a short trip to Singapore and Malaysia.

It was resolved to approve the same.

7. Information about UGC Letters

7.1. Annual Audit

UGC in its letter No. F.7-8/2011 (DU) dated 8th October, 2013 addressed to 'The Accountant General', Office of the Accountant General, Chennai informed that since our University is getting both Non-Plan and Plan grants from UGC, the AG should conduct **year-wise Annual Audit of the University** and the copy of the same to be sent to UGC.

The matter was informed.

7.2. Fellowship to full-time M.Phil./Ph.D. Scholars

UGC in its letter F.No. 6-3/2013 (DU) dated January, 2014 informed about the implementation of fellowship to full-time M.Phil/Ph.D. Scholars in Deemed to be Universities who are not in receipt of any other Fellowship (Non-NET Fellowship),

subject to the condition that University has adopted "UGC (Minimum Standards and Procedures for awards of M.Phil./Ph.D. Degree) Regulations, 2009".

Accordingly, at present we have allotted **Rs. 100 lakhs** under 12th Plan for this purpose.

The matter has been informed to the Board of Management.

8. Information about Central Board of Secondary Education's letter

Central Board of Secondary Education, New Delhi in its letter CBSE/ACAD/DIR (ART&I)/2014 dated 22.1.2014 informed about their introducing various new academic subjects at Senior Secondary level (Class XI & XII).

Further, CBSE requested the Institutions to accommodate those new subjects in the Information Bulletin/Prospectus/website or any other form of communication of the Institution so that the students may be treated as eligible for admission to higher education as per their preferences.

The Vice Chancellor informed that this matter will be discussed in the ensuing Board of Studies meeting.

The Board of Management was informed the same.

9. Ratification of the Minutes of the Academic Council

The Board of Management is requested to ratify the minutes of the 33rd meeting of the Academic Council held on 14.12.2013 given in **Annexure I**.

It was resolved to ratify the same.

10. Ph.D. results from October 2013 to February, 2014

The Ph.D. results of the twelve candidates as mentioned in the Agenda **Item 10** and **Item 21** were presented before the Board of Management for approval

It was resolved to approve the same.

11. Ratification of the decision taken for giving maternity leave to staff members working under Self Financed programme

The staff members working under Self Financed programmes and Insufficient posts were not permitted to avail maternity leave earlier. But now considering the services of the staff and their salary mode, it was recommended to follow certain procedures regarding sanction of maternity leave of 90 days from 18.11.2013 onwards.

It was resolved to ratify the same.

12. Approval requested for the implementation of the Rules and Regulations framed by the cadre Recruitment Committee for Recruitment of Non-teaching posts

Based on the recommendations of the Cadre Recruitment Committee, steps have been taken to finalize the filling up of vacancies of various cadres under Non-teaching posts.

The following members of the Sub-Committee worked on this, and gave their report for filling up of vacancies through direct recruitment and promotion.

S.No.	Name and Designation	Representation
1	Dr. R.Marimuthu Deputy Registrar Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore	University Representative
2	Dr. R.V. Kannan Asst. Registrar (Retd.) Gandhigram Rural University Gandhigram	Outside Representative
3	Dr. P. Subashini Liaison Officer SC/ST Cell Avinashilingam Institute for Home Science and Higher Education for Women, Coimbatore	SC/ST Representative

The Vice Chancellor informed that Registrar will give the salient features of the recommendations of the Sub-Committee. The Registrar explained about the mode of recruitment and promotion to fill up the vacant posts of Assistant Registrar, Superintendent, Assistant and LDC.

Dr. S. Subramanyan raised certain doubts about procedure for sharing of posts for filling up posts through direct recruitment and promotion each time. After discussion, it was resolved to consider the below suggestions:

1. The Sub-Committee with 2 or 3 additional members may go through the recommendations given by the earlier Sub-Committee.
2. While mentioning about each post, relevant rules need to be quoted.
3. The Sub-Committee should also study the details about Reservation in each cadre.
4. The Sub-Committee, should also make clear the procedure for above sharing of posts.

13. Information about UGC's letters

13.1. Information about UGC's letter about seniority to be determined for erstwhile Group D posts merged with Group C Posts

UGC in its letter No. F. 20-1/2008 (CU/JCRC) dated 31.1.2014 enclosed the Government of India, Ministry of Personnel, Public Grievances & Pensions DOPT) Letter No. 20020/4/2010-Estt. (D) in its Office Memorandum dated 30.4.2013, which states that the seniority of Group D employees (now merged with MTS Grade) can be grouped into Five Categories in the pre-revised scale as detailed below:

Sl. No.	Pre-Revised Pay Scale of the Post	Category
1.	2750-70-3800-80-4590	Category -I
2.	2650-65-3300-70-4000	Category -II
3.	2610-60-2910-65-3300-70-4000	Category-III
4.	2610-60-3150-65-3540	Category-IV
5.	2550-55-2660-60-3200	Category- V

The guidelines given by UGC in that letter was also presented.

After discussion the Board of Management resolved the following:

1. A Sub-Committee may be formed to study the details prepared by the Office and to scrutinize the same for recommendation of implementation.
2. The same Sub-Committee may study the recommendations regarding filling up of vacant posts of Non-teaching through direct recruitment and promotion given by the earlier committee
3. To consider the Group D posts seniority as per the UGC's letter.

13.2. Information sought by the UGC

UGC letter No. F. 9-4/2012 (DU) dated 6.2.2014, informed that,

- a) Posts approved by UGC under General Development Scheme during the XI Plan will be merged to Non-Plan on completion of plan period. (30.3.2012).
- b) UGC informed to send priorities of 12th Plan allocation including requirement of Teaching and Non-teaching posts during 12th Plan period in the prescribed format.

The reply was sent on 17.2.2014 to UGC.

The above two matter were informed and recorded.

14. Ratification of the minutes of the Planning and Monitoring Board

The minutes of the Planning and Monitoring Board held on 14.2.2014 was given in **Annexure II**.

It was resolved to ratify the same.

15. Ratification of the revised proposal of 12th Plan allocation

The details of grants received from UGC under 12th Plan and the details of grants allotment proposal sent to UGC in July, 2012, revised proposal sent in 2.8.2013 and the latest revised proposal were explained to the Board of Management by the Vice Chancellor.

Details of Grants allotment under XII Plan (2012 to 2017)

S No	Details	XII Plan Allocation Submitted to UGC July, 2012 (Rs. in Lakhs)	Revised XII Plan Allocation 2.8.2013 (Rs. in Lakhs)	Latest sent on 14.2.2014
Recurring (Grants in aid General) (31) including Merged Scheme) (Schemes which were earlier part of Merged Scheme)				
I	Merged Schemes			
1	Travel Grant	30.00	30.00	30.00
2	Conferences/ Seminars/ Workshops/ Symposiums/Short Term Courses	25.00	25.00	25.00
3	Publication Grant	3.00	3.00	3.00
4	Appointment of visiting Professor/ Fellow	5.00	5.00	5.00
5	Day Care Centre (Salary to the helper and Caretaker)	2.50	—	—
6	Instrumentation maintenance facility	28.00	28.00	28.00
7	Faculty Improvement Programme	15.00	15.00	15.00
8	Establishment Career and Counselling Cell in the University	28.00	28.00	28.00
9	Health Centre (Honorarium to Doctors/ Nurses)	20.00	20.00	20.00
10	Adventurous Sports and Development of Sports, Infrastructure and Equipment (Sports activities)	10.00	10.00	10.00
II	General			
	Research Activities			
	(i) Nutrigenomics Research Centre for life style disorder	200.00	100.00	100.00
	(ii) Avinashilingam Informatic Centre for Women and Children Informative Centre	70.00	70.00	70.00
	(iii) Learning Resource Development & Training Centre	50.00	30.00	30.00

S No	Details	XII Plan Allocation Submitted to UGC July, 2012 (Rs. in Lakhs)	Revised XII Plan Allocation 2.8.2013 (Rs. in Lakhs)	Latest sent on 14.2.2014
	(iv) Fellowship to full time M.Phil./Ph.D. scholar who are not in receipt of any other scholarship	—	100.00	100.00
III	ICT Development	50.00	50.00	50.00
IV	Extension Activities	17.00	17.00	17.00
V	Consumable & Contingencies	10.00	10.00	10.00
VI	Maintenance / Repair of Building	20.00	20.00	20.00
VII	Other Expenses	5.00	25.00	25.00
	Sub Total	588.50	586.00	586.00
B. Non- Recurring (Creation of Capital assets) (35) including Merged Scheme				
I	Building			
1	New Building (MBA Block / Commerce Block)			
	MBA Block	483.47	483.47	483.47
	Commerce Block	377.74	377.74	377.74
2	Building for Learning Resource Development and Training Centre	100.00	100.00	Nil
3	Upgradation of Auditorium	50.00	50.00	100.00
II	Books & Journals (eLibrary, eDatabases)	150.00	150.00	150.00
III				
1	Equipment (General)	200.00	200.00	200.00
2	Research Activities (for above two Research Centres)	130.00	130.00	130.00
IV	Campus Development			
1	Learning Resource Development and Training Centre (infrastructure & equipment)	50.00	50.00	100.00
2	Internal Roads Laying	15.00	15.00	15.00
3	Landscaping and Plantation	15.00		
4	Providing and HT Service, Transformer and Silent Generator	50.00		
5	Rain Water Harvesting	20.00		
6	Solar Grid	50.00	85.00	85.00
7	Elevators for the Differently abled	50.00	50.00	50.00
8	e-Governance (Finance Section)	10.00	10.00	10.00

S No	Details	XII Plan Allocation Submitted to UGC July, 2012 (Rs. in Lakhs)	Revised XII Plan Allocation 2.8.2013 (Rs. in Lakhs)	Latest sent on 14.2.2014
9	Others (eg., Construction of Boundary wall, wooden flooring for indoor games auditorium)		50.00	50.00
V	Other Infrastructure			
1	Student Amenities			
	a. Modernizing the Cafeteria	10.00	10.00	10.00
	b. Gym and Aerobic Centre	10.00	10.00	10.00
	c. Shed to Park the Vehicles	5.00	5.00	5.00
2	Basic Facilities for Women	50.00	50.00	50.00
3	Day Care Centre	2.50	5.00	5.00
4	Career and Counselling Cell (Equipment)	2.00	2.00	2.00
5	Adventurous Sports and Development of Sports, Infrastructure and Equipment			
	i. Infrastructure facilities to setup adventure sports	15.00	15.00	15.00
	ii. Equipment for fitness centre and sports	15.00	15.00	15.00
6	Health Centre (Equipment like cards with metrics, ECG Auto analyzer, Minor equipments including Computer)	10.00	10.00	10.00
	Sub Total	1,870.71	1,873.21	1,873.21

Recurring Expenditure	588.50	586.00
Non-Recurring Expenditure	1,870.71	1873.21
Grand Total	2,459.21	2,459.21

Dr. S. Subramanyan and Dr. (Mrs.) Mariamma Varghese enquired about the cost of Solar Plant and subsidies etc. The Vice Chancellor explained the same. Suggestion was also given to visit RVS and Erode Sengunthar College before finalising the same. It was also suggested to get technical experts opinion from Chennai Anna University and IIT.

It was resolved to ratify the revised proposal of 12th Plan.

16. Appeals on appointments/CAS Promotions of teachers

16.1 Appeal of Dr.B. Nalini, Assistant Professor, Department of Physics for her selection to the post of Associate Professor through Direct Recruitment

Dr. (Mrs.) B. Nalini working as Assistant Professor in the Department of Physics applied for the following two posts:

a. Professor of Physics

b. Associate Professor in Physics

Based on the Selection Committee's remarks and Board of Management's observations of meeting held on 23.12.2013, the candidate was not selected for both the above posts.

Subsequently Dr. B. Nalini sent her appeal letters dated 16.1.2014 to the Chancellor, the Vice Chancellor, the Registrar stating that for the post of Associate Professor she may be considered by considering her services as detailed in the notes;

The break in service noted were as follows:

S.No.	Details	Days/Months
1	Between 9.1.2002 to 24.7.2002	6 months and 17 days (197 days)
2	Between 14.5.2003 to 1.4.2004	10 months and 24 days (324 days)
3	Between 31.5.2006 to 12.7.2006	1 month and 14 days (44 days)

As per UGC Regulations of June, 2010, the prescribed qualification for the post of Associate Professor is as follows:

4.3.0 (iii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College of Accredited Research Institution/Industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers.

The Vice Chancellor explained about the rules given under Counting of Past Services for Direct Recruitment and promotion under CAS as per the UGC regulations of June, 2010, Page 7903 and 7904 of the Gazette of India, Sept. 18, 2010, Item No. 10, Point (f).

"The previous appointment was not as Guest Lecturer for any duration, or an adhoc or in a leave vacancy of less than one year duration. Adhoc or temporary service of more than one year duration can be counted provided that:

- i) *the period of service was of more than one year duration;*
- ii) *the incumbent was appointed on the recommendation of duly constituted Selection Committee; and*
- iii) *the incumbent was selected to the permanent post in continuation to the adhoc or temporary service, without any break.*

But in her case, the break in service has occurred thrice.

Hence her service can be calculated only from 12.7.2006 which accounts for 7 years and 6 months only as against 8 years.

Moreover there is no clarity about whether the two years period of Post Doctoral Fellow at Japan was equivalent to that of Assistant Professor. The Certificate about the PDF at Japan given at the time of the interview was signed by Deputy Director, Nano Technology Research Institute, AIST only indicating her PDF status. Whereas, the Certificate produced at the time of Board of Management on 23.12.2013 indicating "equivalent to that of a non-tenured faculty in the National University System" was signed by Invited Senior Researcher, Nano System Research Institute, AIST., (both enclosed), which cannot be considered since it was not signed by an administrator.

After a discussion, it was resolved that her appeal cannot be considered, since her continuous years of service comes to only 7 years and 6 months.

16.2 Re-assessment for CAS promotions after one year

Dr. P. Santhi, Associate Professor in Commerce submitted a letter to Vice Chancellor dated 16.12.2013, informing that she was denied of promotion to Professor under CAS for not fulfilling minimum requirement of five publications in peer reviewed refereed Journals. She also requested that she made publications to meet the above stated requirements and hence requested to consider those publications for her promotion to Professor under CAS.

Dr. D. Geetha, Associate Professor in Commerce submitted a letter to Vice Chancellor dated 24.1.2014 informing that she was denied of promotion to Professor under CAS due to shortage of publications. She also requested that she had published more number of articles as on this date, and hence requested to consider her publications for her promotion under CAS.

After discussion, the Board of Management resolved that the remarks of the Selection Committee need to be honoured and that they may be informed to submit their PBAS Proforma as per UGC 2010 Regulations and the Amendment of June, 2013 Regulations, i.e. clause No. 7 of Page 7953 wherein it states that, they have to submit for re-assessment after one year from date of previous assessment. As per clause No. 8(e) of Page 7953, on re-assessment they may be permitted for promotion only from the date of re-assessment.

16.3. Review of recommendations of Selection Committee and Board of Management's approval

a).Dr. (Mrs.) K. Manimozhi attended the interview on 5.12.2012 for the promotion of Professor under CAS and the Selection Committee had not recommended her for the promotion, since she had not produced all her publications for verification before the Selection Committee. At the time of interview the documents submitted by her covered upto December, 2009.

She submitted a letter dated 6.3.2013 along with the supportive documents (which covered details upto 31.3.2013) to the Vice Chancellor requesting to consider all her publications for promotion to Professor.

b) Dr. (Mrs.) N. Krishnaveni attended interview on 12.12.2012 for the promotion of Professor under CAS and the Selection Committee had not recommended since she had only 3 publications.

She submitted a letter dated 27.2.2013 along with the supportive documents stating that she had nine publications in refereed Journals and she requested to consider the same for her promotion.

The Vice Chancellor requested the Honourable members of the Board of Management that the last para given in the Agenda of 16.3 is not correct. Hence that para be expunged. She also apprised the members, the remarks of the Selection Committee whose papers were placed and read out in the earlier meeting of the Board of Management.

Resolved that the requests of the candidates Dr. K.Manimozhi and Dr. N. Krishnaveni be not complied with. Further resolved that they may be considered at the next opportunity subject to the time frame and accomplishments mentioned in the UGC's document.

Further resolved that in future,

- a) The Screening Committee should study the PBA reports more carefully and give their recommendations to avoid embarrassment.
- b) Before bringing in such items to the Board of Management, a Standing Committee should study all the details of the Agenda and then be presented for effective and efficient functioning.

17. Revision of the Fee Structure for B.Ed. programmes from the academic year 2014-2015 & onwards

The request has been made to enhance the fees of the following only for the B.Ed. programmes from the academic year 2014-2015 & onwards.

The Board of Management is requested to approve the above fee revision.

S.No.	Particulars	I Semester		II Semester		Justification/remarks
		Existing	Proposed	Existing	Proposed	
1	Conveyance for teaching practice	30.00	60.00	30.00	60.00	Increase in fuel cost
2	Syllabus	30.00	50.00	30.00	50.00	Increase in cost of printing

It was resolved to approve the same.

18. Negligence of duty and unauthorized absence of duty of Ms. L. Sudha, Assistant Professor, Department of Mathematics

The details of unauthorized absence of **Mrs. L. Sudha**, Assistant Professor, Department of Mathematics and the delay occurred due to her non-submission of CIA marks and the resolutions of the Examination Committee are all given in the notes.

She had been issued a Memo (1) No.AHV/E#/2013/1360 dated 21.11.2013 and (2) No.AHU/401 dated 20.12.2013 but the Registrar has not received any explanation till date.

She met the Vice Chancellor on 12.2.2014 to discuss on her academic responsibilities and lapses.

The Vice Chancellor issued a letter dated 12.2.2014 to Mrs.L. Sudha, Assistant Professor, Department of Mathematics, seeking explanation on various points on the part of her negligence of duties and unauthorized absence from duty. She has been asked to give authentic information in writing to the Registrar on or before 4.00 p.m. of 17.2.2014.

It is brought to the notice of the members of the Board of Management that already an enquiry had been conducted on her on 8.11.2008 and the resolution of the Committee was as follows:

- The teacher is in a disturbed mind.
- There is good amount of truth in the verdict of the students about the teacher against this, it may be recommended that the teacher may be asked to have some counseling to set right her depression.
- The teacher be given a letter of warning to be, conscious of duties and responsibilities as a committed teacher of Saradalaya.
- The students interest should be taken care through suitable class arrangements.

After discussion it was resolved to have an Enquiry Committee, again.

19. Information about the appointment of Finance Officer

The Finance Officer Mr. Sardar Malik (who had been deputed from Local Fund Audit, Chennai) retired on 31.7.2013. A request letter dated 13.6.2013 has been sent to Director, Local Fund Audit, Chennai for deputing new Finance Officer to our University.

The Local Fund Audit in their letter No. f.1(3)/43141/2012 dated 11.9.2013 notified about the new appointment of Mr. A. Natarajan. But he has not joined. Again Local Fund Audit informed that Mr. K. Balakrishnan, Assistant Director of Local Fund Audit, Chennai will join as Finance Officer. But he has also not joined.

Again on 3.2.2014, it was informed that Mrs. T. Manimegalai, Assistant Director of Local Fund Audit, Chennai will join. We have sent a letter to both Director – Local Fund Audit and Mrs. T. Manimegalai requesting to inform about her date of joining as Finance Officer.

This is for the information of the Board of Management.

20. Information on RTI letter received regarding appointments and CAS promotions.

The Adidraavidar Marumalarchi Association, Coimbatore, in their letter No. ADMA/002/AU//CBE/RTI/Recruitment/2013-14 dated 10.1.2014 asked certain informations related to the Recruitment (December 2013) and CAS promotion of teaching staff (December, 2012 and December, 2013). The reply has been sent to the appellant on 10.2.2014.

The Vice Chancellor explained in detail about the questions they have asked and the reply we sent for the same.

They have also sought the following details:

1. Details of marks valued for each application based on the qualifications and credentials, and furnish the orders that have been referred by the authorities to follow the valuation pattern.
2. Details of internal, external marks awarded for all those interviewed, and furnish the orders which have been referred by the authorities to follow the valuation pattern.

The members of the Board of Management are requested to give their suggestions for the above.

The Board of Management suggested to verify the practice of other Universities for this type of matter and also to find out the court verdict on this issues.

21. Issue of Provisional certificate after completion of Ph.D. Viva Voce Examination

The Research Advisory Committee members discussed on the urgent need for issue of Provisional Certificate to Ph.D. candidates after successful completion of Viva Voce Examination as it is essentially required for the candidates as a proof for

completion of Ph.D. in interviews. Following recommendations were given by the Research Advisory Committee.

1. Candidate has to apply for issue of Provisional Certificate by paying a fee of Rs.1000/- after the Viva Voce examination.
2. Controller of Examination will issue the Provisional Certificate with security features.
3. The Provisional Certificate will be valid for one year or till the issue of the Degree Certificate in the ensuing Convocation.

It was resolved to approve the same

22. Information to the Board of Management in connection with the letter date nil received from Advocate Mr. K. Rajasekaran of Chennai, regarding writ petition No.1289 of 2013 for challenging the appointment of Teaching post in response of our advertisement dated on 9.10.2013

The Honourable members of the Board of Management are requested and informed that due to typographical error the first para of the Item No. 23 of the Agenda Item to be replaced as below:

“Interviews in response to our advertisement dated 9.10.2013 for various teaching posts of our University, commenced from 26.11.2013 upto 20.12.2013. Meanwhile the Registrar received a letter dated No.ADMA/001/AU-CBE/2013-14/13 dated 23.12.2013, on 23.12.2013 (on the day of the Board of Management meeting) from the President Adidravidar Marumalarchi Association, enclosing the legal notice of Mr.K.Rajasekaran, Advocate, stating that Adidravidar Marumalarchi Association has filed a writ petition against the appointment of teaching posts in our University, but seen by the Registrar after the Board of Management meeting. The Board of Management in its meeting held on 23.12.2013 approved the recommendations of the Selection Committee for appointment of various Teaching staff in various posts of this University. Accordingly the University had sent call letters on 20.1.2014 for the selected 12 candidates to join duty on 10.2.2014”.

Thiru.K.Rajasekaran, Advocate sent a notice dated nil received by the office on 7.2.2014 stating that a writ petition has been filed in W.P. 1289/2014 by the Adidravidar Marumalarchi Association, Coimbatore challenging the appointment. The legal advisor has been contacted on 8.2.2014 and obtained a legal opinion that candidates may be permitted to join duty, since they were selected before the notice was ordered, with an undertaking that the appointment is subject to the final verdict of court. This has been intimated to the candidates by email on 8.2.2014. It is also noted that the writ petition is yet to be admitted and there is no interim order, and that the interest of the University and student will be adversely affected if the posts are not filled up.

Eight candidates have joined duty on 10.2.2014 after obtaining an undertaking.

The following candidates did not join the posts because they wished to convert their registration of Ph.D from full- time to part-time. They have been permitted as requested.

S. No.	Name	Department
1	Dr. M. Shanthi	Economics
2	Ms. K. Devi	Food Science and Nutrition

The candidate Dr. Hiranmai Yadav is not permitted to join the post (Assistant Professor in Botany) because she has not obtained the appointment order and the relieving order from the institution where she last worked.

On 14.2.2014, she submitted a letter to the Vice Chancellor requesting that since the earlier University where she worked is closed due to vacation till 28.2.2014, she requested permission to submit the details on or before 20.3.2014.

Based on the legal notice from Mr.K.Rajasekaran, Advocate (letter dated nil and received by this office on 7.2.2014), as suggested by our University Legal Advisor, Registrar has signed on the vakkalat and sent to Mr.R.Bharat Kumar, Advocate, Chennai, for filing in the Hon'ble High Court on 10.2.2014.

Subsequently, the notice sent by High Court of Judicature at Madras regarding Writ Petition No.1289 of 2013 filed by Adidraavidar Marumalarchi Association, Coimbatore and ordered on 4.2.2014 was received by this office only on 14.2.2014. The above subject was consulted with our University Legal Advisor on 15.2.2014 and arranged to file a counter affidavit through Mr.R.Bharat Kumar, Lawyer at Chennai.

This is submitted for kind information of Board of Management and advice.

After discussion it was resolved to follow the suggestions given below:

I. Since we received the writ petition on 7.2.2014, legal opinion may be obtained for the appointment of the following candidates:

1. **Ms. M. Shanthi**, Assistant Professor in Economics
2. **Mrs. K. Devi**, Assistant Professor in Food Science and Nutrition
3. **Dr. R. Hiranmai Yadav**, Assistant Professor in Botany

- II. With reference to the letter given by Ms. Hiranmai Yadav, it was suggested to find out the validity period after the Selection Committee.

The meeting came to end proposing vote of thanks to the Chairperson of the Board of Management.